

IBM Kenexa BrassRing on Cloud

*IBM Kenexa BrassRing on Cloud
Release Notes*

March 2017

IBM

Note

This edition applies to the March, 2017 version of IBM Kenexa BrassRing on Cloud and to all subsequent releases and modifications until otherwise indicated in new editions.

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Introduction

This document presents changes, both visible and configurable, included in the March release of IBM Kenexa® BrassRing® on Cloud.

The objectives of this document are to:

- Present feature enhancements and usability and performance improvements that are introduced in this release.
- Document changes in system requirements, if applicable.

Visible Changes

The current release of IBM Kenexa BrassRing on Cloud included the following visible changes. Visible changes alter the appearance or performance of the product without requiring any configuration. The changes are immediately visible or available to users.

Responsive Apply

The current release of IBM Kenexa BrassRing on Cloud on Cloud includes the following Responsive Apply visible changes. Visible changes alter the appearance or performance of the product without requiring any configuration.

Candidate Profile Field Update

On the responsive Talent Gateways, the **Country** field is now a standard, required field on the Candidate's Profile.

Password Validation

Password validation requires the user of special characters for candidate passwords when candidates create new accounts on Talent Gateways. Previously, candidates on responsive apply Talent Gateways could only select from 7 special characters (! # \$ % ^ & *). Now when candidates create new passwords on responsive apply Talent Gateways, candidates can select from an extended list of special characters: { } [] , . < > ' " ? / | \ ~ ! @ # \$ % ^ & * () _ - + = . This special character list includes all special characters available on standard US keyboards. Password validation and special character selections are now the same on classic and responsive apply Talent Gateways.


Let's Get Started


Fields marked with an asterisk (*) are required.

Account Information


*Username

*Password 

 Must be 8-25 characters

 Must contain at least one special character: {}[].,<>;:;'"?/\|~!@#\$\$%^&*
()_ - + =

*Re-enter password

 Your passwords must match

Primary and Secondary Button

This release introduces a new color scheme for secondary buttons on responsive apply Talent Gateways. Secondary buttons now display with transparent backgrounds.

25-Jan-2017

Pocket Watch Gear Dresser
10000

Job description

Testing for responsive UIs posted to TG

Images are provided from recruiter side

10000 10000 10000 10000 10000



Note: If this change does not display on your responsive Talent Gateway, you might need to do a **Re-Save** of the **Visual Branding Tool**.

Recruiter

The current release of IBM Kenexa BrassRing on Cloud includes the following Recruiter visible change. Visible changes alter the appearance or performance of the product without requiring any configuration.

Search Specific Req

The **Search Specific Req** enhancement helps recruiters when they are searching for candidates for a specific requisition. During candidate search, users can enter either a specific requisition number or a keyword, and the candidate search results display only those candidates that applied to that specific requisition. BrassRing recruiters can:

- Select Candidate Search
- Select Req A from the filters list
- Select a keyword or any other search criteria

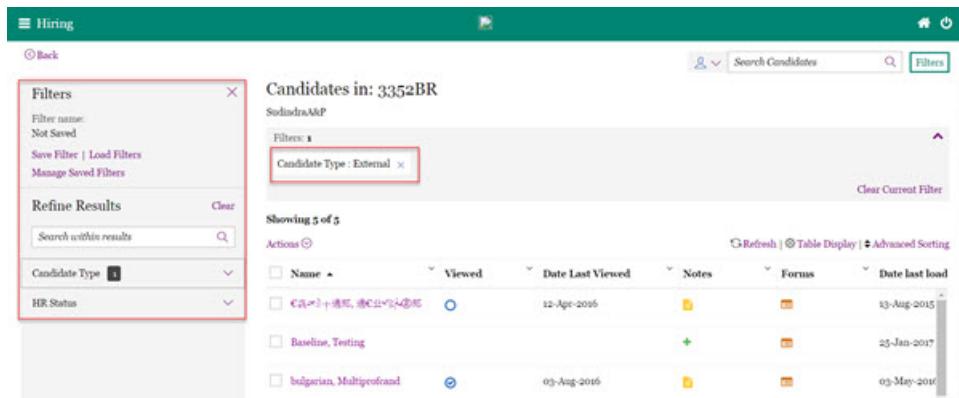


Filter this Folder

A new **Filter this folder** option is now available for clients when they are searching for candidates within specific requisition folders. Recruiters can now refine their searches within a requisition by accessing **Filters** within a requisition. Recruiter:

- Selects **Reqs > View all reqs > Open reqs > .**
- Selects a filter from the filter list to further refine search results.
- Candidate search results displays and shows only candidates who have applied to the req

Candidate search results display and shows only candidates who have applied to the specific requisition.



Primary and Secondary Button

This release introduces a new color scheme for secondary buttons on responsive apply Talent Gateways. Secondary buttons now display with transparent backgrounds.

25-Jan-2017

Pocket Watch Gear Dresser
123456

Job description

Testing for responsive UIs posted to TD

Import the profile from recruiter with
IBM KENEXA BRASSRING ON CLOUD



Note: If this change does not display on your responsive Talent Gateway, you might need to do a **Re-Save** of the **Visual Branding Tool**.

Configurable Changes

The current release of IBM Kenexa BrassRing on Cloud includes the following configurable feature. Configurable features must be configured or turned on to be visible and available to users.

Responsive Apply

This release of IBM Kenexa BrassRing on Cloud Responsive Apply includes the following configurable changes.

Candidate Zone

This release introduces the IBM Kenexa BrassRing on Cloud Candidate Zone. The **Candidate Zone** introduces a new user dashboard where candidates can easily access all aspects of their application process from one easy-to-use user interface.

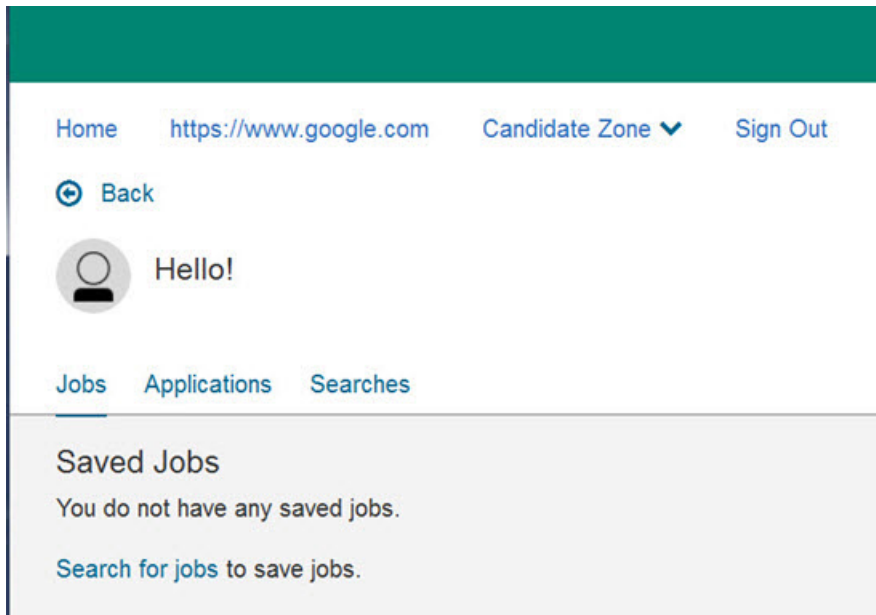
Candidate Zone

Candidates on responsive apply Talent Gateways can now experience the **Candidate Zone**. The **Candidate Zone** introduces a new user dashboard interface where candidates can:

- Manage their profiles
- Complete, save, and track submitted job applications
- Access application drafts
- Manage resumes, attachments, and social media accounts
- Search for jobs and save those searches for later access
- Send jobs to friends

Candidate Experience

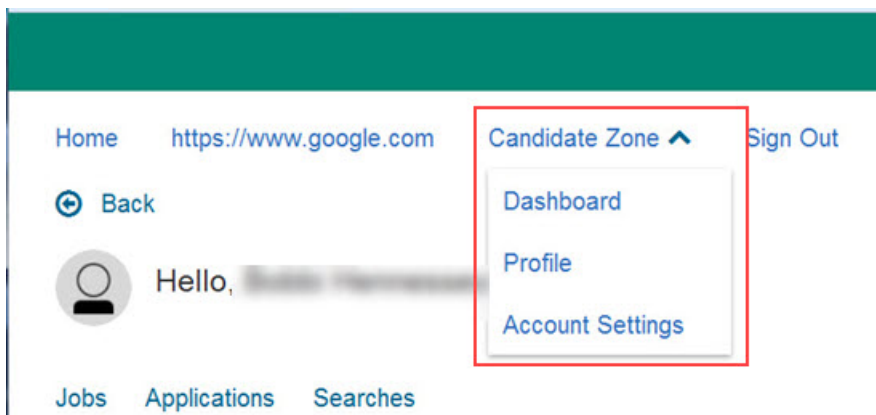
On the responsive apply Talent Gateway, a candidate logs in to their Talent Gateway account and the **Candidate Zone** landing page opens.



From the landing page, candidate can select:

- **Jobs** to view saved jobs
- **Applications** to view current and past applications
- **Searches** to initiate a job search or view saved searches

Alternatively, candidates can select the down arrow on the **Candidate Zone** menu selection to browse to their **Profile** or **Account Settings**.



Candidate browses to the **Jobs** tab. If the candidate does not have any **Saved Jobs**, a **Search for jobs** option displays. If the candidate has **Saved Jobs** each saved job displays on a tile. Each saved job tile shows the job saved date, the job expiration date, and options to **Select** or **Remove** the job, and the following action options: **Apply to jobs**, **Remove**, and **Send to friend**.

Jobs (2) Applications Searches (1)

Saved Jobs

Waxing Warmen - 2016July14-Res...
3055BR

Saved: 02-Mar-2017
Expires in: 135 days

Select Remove

Apply to job(s) Remove Send to friend

For the saved job, candidate selects **Send to friend** to send this job to a friend. The **Email job** page opens.

Email Job X

Fields marked with an asterisk (*) are required.

* To

* Your name

* Your e-mail

Send Cancel

Candidates enter an email address in the **To** field, a name in the **Your name** field, and their email address in the **Your e-mail** field. Candidate selects **Send**. The **Job has been emailed** confirmation displays.

✓ Job has been emailed. X

Candidate checks the **Select** check box and then selects **Apply to job(s)**. The Start Your Application page opens. Each job application page shows a job completion progress bar, a percentage complete symbol, the job title, an estimated completion time, a short job description, any attached Gateway Questionnaires, and an option to **Let's get started** or **Save and finish later**.

[← Back](#)

Start Your Application



Waxing Warmen - 2016July14-Responsive-WOTC-JSQ-GQ-Assessment

Estimated completion time: 8-10 minutes.

We greatly value your time and want to provide the best opportunity for you to showcase your strengths.

Gateway Questionnaire:



Candidate selects **Let's get started** and begins the job application. At any time during the job application process, the candidate can select **Save and continue** or **Save and finish later**. Candidate begins the application and selects **Save and finish later**. The saved application is saved to the **Applications** tab.

Applications Tab

Candidate browses to the **Applications** tab where candidates can view **Saved Applications** and **Submitted Applications**.

Each **Saved application** tile shows the job title, application save date, the expiration date, and options to **Continue** or **Remove** the application.

[← Back](#)



Hello!

Jobs (2) **Applications (1)** Searches (1)

Saved Applications (1) ^

Waxing Warmen - 2016July14-Res...
3055BR

Saved: 15-Mar-2017
Expires in 30 days

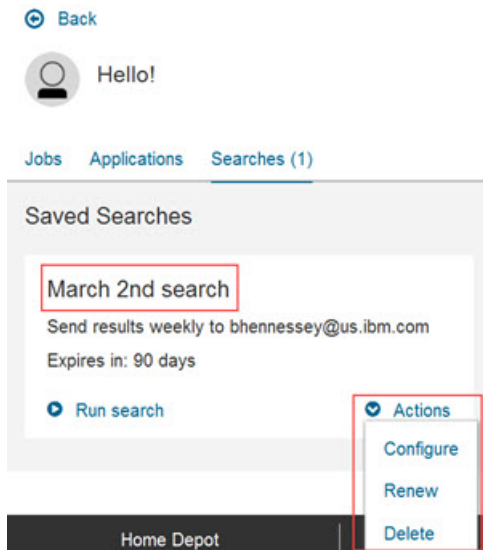
[↻ Continue](#)

[← Remove](#)

Submitted Applications v

Searches Tab

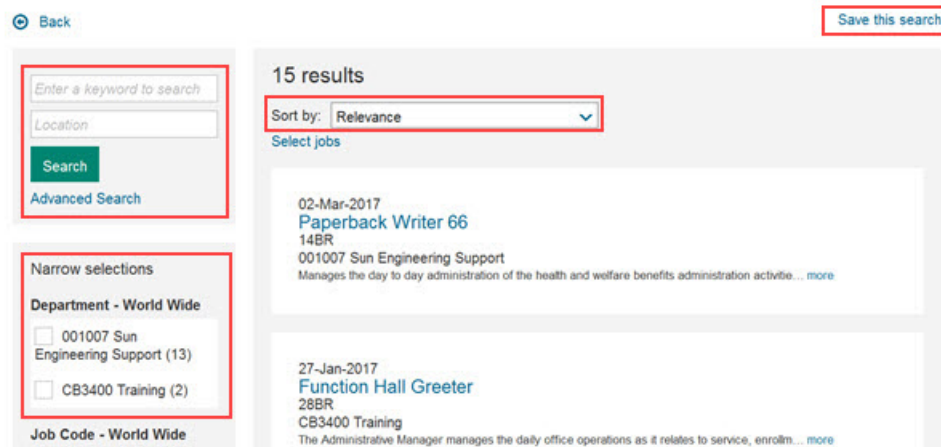
Candidate browses to the **Searches** tab. The **Searches** tab opens and the candidate can view saved searches. Each **Saved Search** displays as a tile and includes the search name, where search results are sent, the search expiration date, and a **Run search** option.



Candidate can select **Run search** or select the down arrow on the **Actions** menu to select:

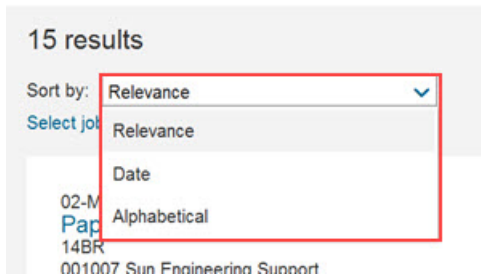
- **Configure**
- **Renew**
- **Delete**

Candidate selects **Run the Search** for a **Saved search** and the **Job Search Results** page opens.



On the **Job Search Results** page, candidate can:

- Select any job on the **Job Search Results** page and begin the application process.
- Enter a **Keyword** or **Location** and select **Search** to filter within the results on the **Job Search Results** page.
- Select a check box for a specific job type in the **Narrow selections** section to display only those selected jobs on the **Job Search Results** page.
- Select the down arrow in the **Sort by** area to sort the job search results by **Relevance**, **Date**, or **Alphabetical**.



- Select **Advanced Search** to open the Advanced Search page. Candidates can enter multiple search variables for their job search including **Keyword**, **Location**, and **Posting Date** range.

[Back](#)

Keyword

Location

Post Date
Include postings from

Candidate completes **Advanced Search** fields and selects **Search**. The **Job Search Results** page redispays. Candidate selects **Save this search** to save this search. Candidate completes:

- **Search name**
- **I want to receive updates** - Never, Daily, Weekly, Bi-weekly, or Monthly
- **Email address**

Selects **Save**.

Selecting **Save** opens the Save Search page. Candidate completes:

- **Search name**
- **I want to receive updates** - Never, Daily, Weekly, Bi-weekly, or Monthly
- **Email address**

Selects **Save**.

Fields marked with an asterisk (*) are required.

* Search name

I want to receive updates

Never
 Daily
 Weekly
 Bi-weekly
 Monthly


* Email address

Candidate Zone - Profile

Candidates can select **Profile** from the **Candidate Zone** menu to access their profiles. Candidates can select **Import Profile** or **Enter it myself** to enter their profile information.

Candidate can also select the **My Files** tab to display document upload options. Candidates can

[Back](#)


 Hello!

[Profile](#) [My Files](#)

You have not set up your profile yet.

upload up to 25 documents to their profiles. When a candidate selects a file to upload, the Upload modal opens. Candidates can select their documents and upload.

[Back](#)

 Hello!

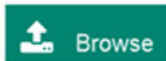
[Profile](#) [My Files](#)

Resume/CV You may store up to 5 Resumes/CVs. <input type="button" value="Add"/>	Cover Letter You may store up to 5 cover letters. <input type="button" value="Add"/>	Other Document What would you like to upload? <input type="text" value="Choose..."/>
--	---	---

06-12-2011 Summary

Acceptable file types : .pdf .doc .docx .png .gif .jpg .jpeg .txt .xlsx [show more](#)

Maximum upload 5MB



[No, thanks](#)

Candidate Zone - Accounts

Candidate can select **Accounts** from the **Candidate Zone** menu to access account settings. Candidates can access and edit all of their accounts and **Social Network** configuration settings here. Candidates can also quickly find out more about using each of the Social Network configurations by selecting the information icon.

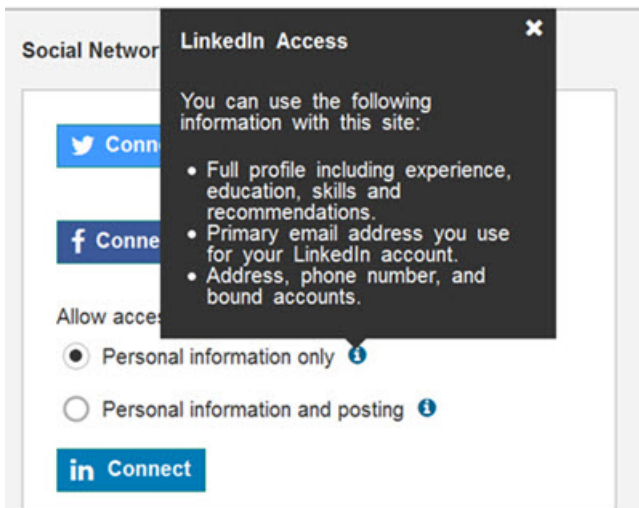
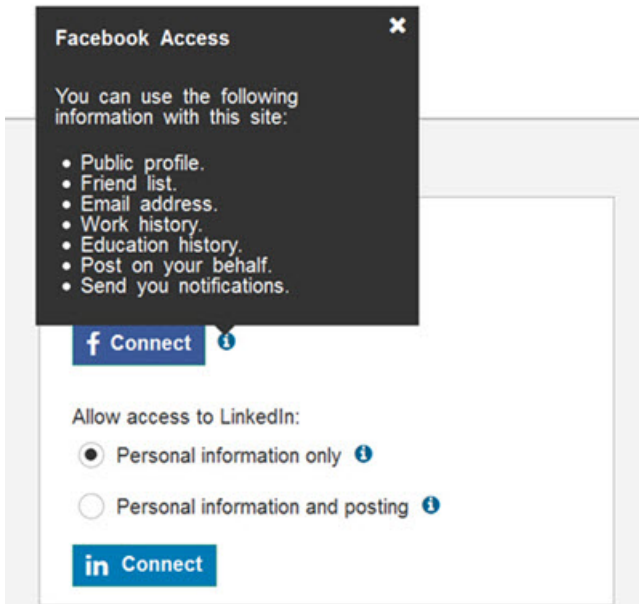
Note: Candidates can select from two LinkedIn social media settings, **Personal Information Only** and **Personal Information and Posting**.

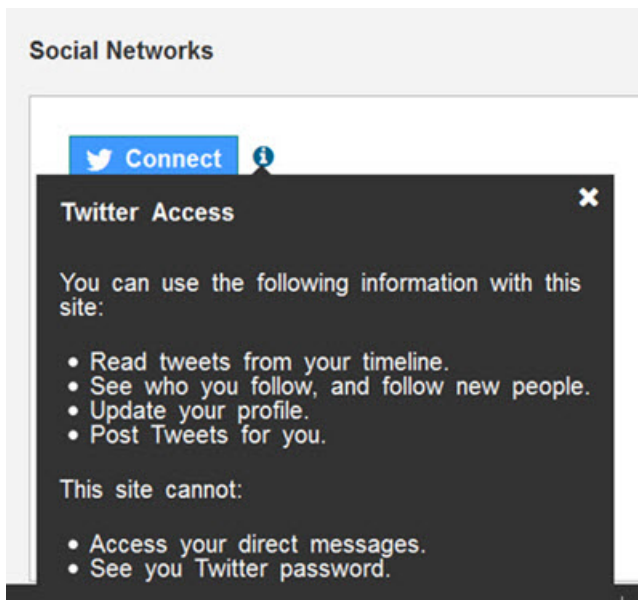
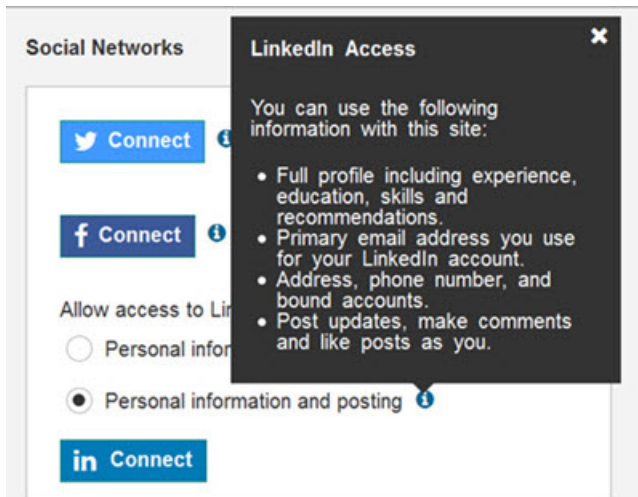
[Back](#)

Hello!

Account Settings

Login Information	Social Networks
<p>Username <input type="text"/> Update</p> <p>Password Change password</p> <p>Security questions Change security questions</p> <p>Delete account Delete my account</p>	<p>Connect ⓘ</p> <p>Connect ⓘ</p> <p>Allow access to LinkedIn:</p> <p><input checked="" type="radio"/> Personal information only ⓘ</p> <p><input type="radio"/> Personal information and posting ⓘ</p> <p>Connect</p>





How do clients get this feature?:

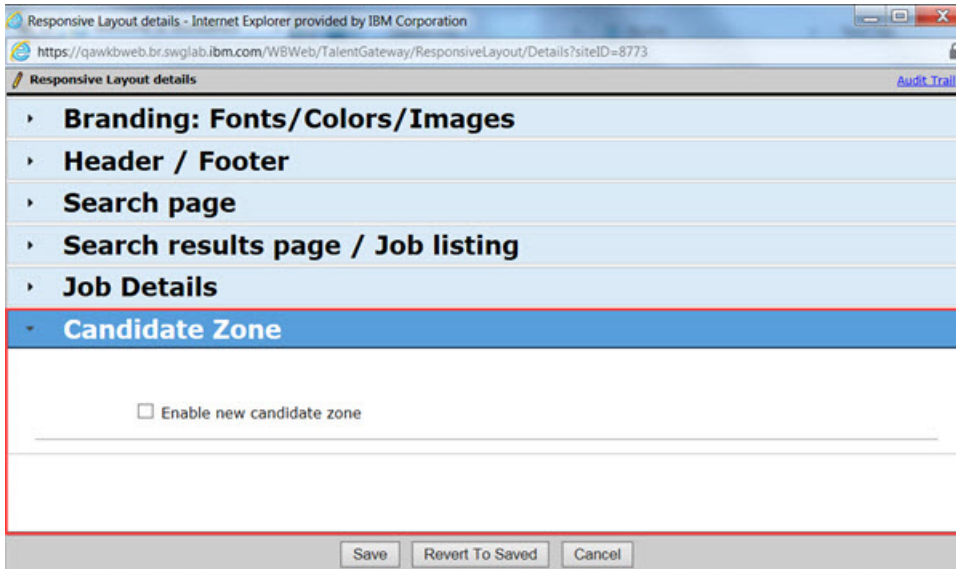
The **Candidate Zone** is controlled by a BrassRing WorkbenchResponsive Apply Talent Gateway setting.

Note: When enabling a global Talent Gateway, the candidate zone setting is at the global level.

Enable Candidate Zone

In BrassRing Workbench, client browses and selects:

- **Tools > Talent Gateways.** The Talent Gateway Administration page opens.
- The **pencil icon** (edit) in the Responsive Layout column for their responsive Talent Gateway. The Responsive Layout Details page opens.
- The down arrow on the **Candidate Zone** section.
- The check box for **Enable New Candidate Zone.**



- Save.

Note: All client branding for classic Talent Gateways that was completed in the Visual Branding Tool carries over the Candidate Zone pages.

Username Label Change

The **Talent Gateway login type** client setting now has two options that control what candidates view on the Talent Gateway login. configuration of are now

Username Label Change

If clients have the **Talent Gateway login type** client setting enabled and select **Email address only** login type, the candidate login screens request that

Talent Gateway login type E-mail address only Allow any unique login string

candidates enter their email addresses:

Let's Get Started


[Social network](#)

[Create account](#)

Fields marked with an asterisk (*) are required.

Account Information

*Contact email

*Password 

- ✔ Must be 8-25 characters
- ✔ Must contain at least one special character: {}[].,<>,:;"'"/\~!@#\$\$%^&*()_+ =

Sign In



Or

Contact email

Password

[Forgot Username or Password?](#)

[Sign In](#)

[Don't have an account yet?](#)

Note: If the Talent Gateway client setting login type is configured for **Allow any unique login string** the candidate login screen requests a candidate's username.

Recruiter

The current release of IBM Kenexa BrassRing on Cloud Recruiter includes the following configurable changes.

Rules Automation Manager (RAM) - Save Trigger as New

This release introduces a new **Save Trigger as New** enhancement for RAM triggers. BrassRing Workbench users can now save existing RAM triggers as new. Existing triggers can be in active, draft, or inactive status.

Save Trigger as New

BrassRing Workbench users can now save existing RAM triggers as new. When a user selects **Save Trigger as New**, all trigger information is saved except the name is retained. Users cannot edit the triggering mechanism, event, or context fields. Users can add a new unique name and set the delay before they select **Save and Continue**. The screen refreshes and a modal window opens that notifies the user that the new trigger has been created. User can continue to edit and complete the new trigger configuration. When the user saves this new trigger, it is saved in draft mode. The process to activate a draft trigger remains unchanged.

How do clients get this feature?:

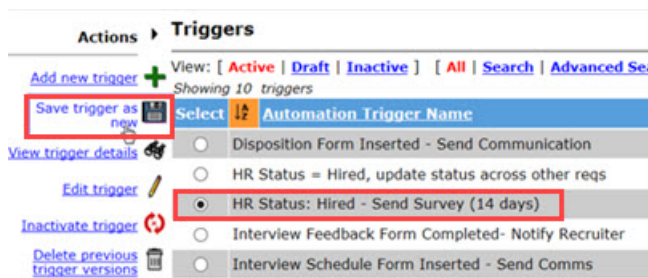
The RAM feature enhancement to save new triggers as new is controlled by a new RAM trigger action, **Save Trigger as New**.

Configuring the RAM Save Trigger as New

BrassRing Workbench users can now save existing RAM triggers as new. Existing triggers can be in active, draft, or inactive status.

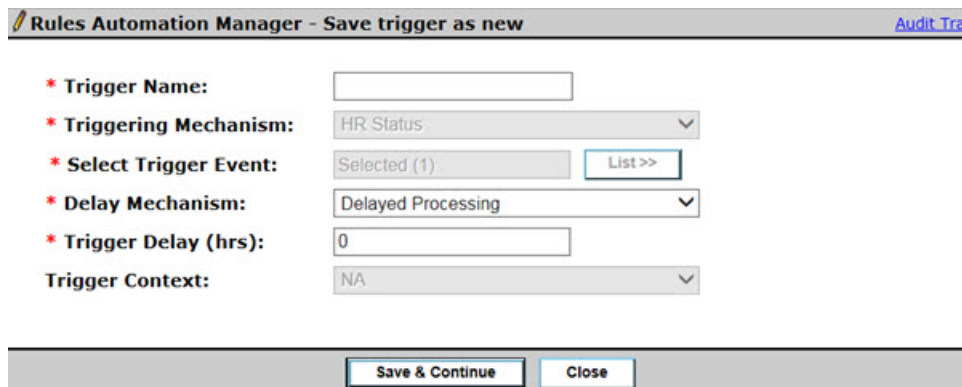
In BrassRing Workbench, Administrators:

- Browse to **Tools > Automation Manager > Admin**. The Triggers page opens.
- Selects an existing RAM trigger.



- Selects **Save Trigger as New**. The Save trigger as new modal opens.

Note: Users cannot edit the **Trigger Mechanism**, **Trigger event**, or **Trigger Context** fields.



- Completes the following fields:
 - **Trigger Name**
 - **Delay mechanism**
 - **Trigger Delay**
- Selects **Save and Continue**. The Save trigger as new modal refreshes and shows that the new trigger is in **Draft** status. Workbench users can **Add**, **Edit**, or **Delete** Rules associated with this

new trigger.

The screenshot shows the 'Rules Automation Manager' window. At the top, a red message states: 'The new trigger has been created & placed in draft status. Continue to edit the trigger & save when done.' The configuration fields are as follows:

- Trigger Name:** NewTriggerName
- Triggering Mechanism:** HR Status
- Select Trigger Event:** Selected (1) [List >>]
- Delay Mechanism:** Delayed Triggering
- Trigger Delay (hrs):** 2
- Trigger Context:** NA

Below the configuration, the 'HR Status' is set to 'AnuFinal'. There is an 'Add Rule' button. A table titled 'Defined Rules (in sequence)' contains one entry, 'rule1', with 'Edit' and 'Delete' buttons. At the bottom, there are 'Save' and 'Close' buttons.

- Selects **Save** to save the new trigger. The new trigger is saved in draft mode. The process to activate a draft trigger remains unchanged.

RAM Enhancements

This release introduces some new RAM enhancements.

Rules Automation Manager (RAM) Enhancements

When BrassRing users select the RAM delay mechanism of **Delayed Processing (Field Value)** in Workbench, the **Delay Field** values now display on the **Trigger** page.

The screenshot shows the 'Rules Automation Manager' window with the following configuration:

- Trigger Name:** [HRS ReqOpt - AcrossCand]
- Triggering Mechanism:** HR Status Req Options
- Select Trigger Event:** Selected (1) [List >>]
- Delay Mechanism:** Delayed Processing (Field Value)
- Delay Field:** (This field is expanded to show details)

Details for the Delay Field:

- Category:** Req forms
- Name:** Selected (1) [List >>]
- Field:** Selected (1) [List >>]

Trigger Context: Run trigger across candidates

Summary text at the bottom: 'HR Status Req Options: MyHired_Numeric3
Delay Field: Req forms : ReqForm_AllReqC - CustomReq_Numeric' and an 'Add Rule' button.

RAM Enhancement

When Workbench administrators configure **Delayed Processing (Field Value)** they can now select requisition fields. Custom fields of the field types of single-select and numeric are available.

Respect Display Settings

A new BrassRing Workbench setting permits Recruiters to select and hide **Contact** fields that display on Talent Gateways.

Respect Display Settings

Workbench Administrators can now set determine visibility of **Contact** and **Stacking Fields** in Workbench. When these fields are unchecked in Workbench, the fields are hidden in **Edit** or **View** mode on the candidate's Profile page. If one field is hidden in a list of items, the list reorders so no gaps exist in the list.

The following scenarios are also impacted by this change:

- If a client hides a field that was previously saved for a candidate and a candidate imports an updated profile, the imported field value for the hidden field is removed.
- Resume extraction discards newly extracted values for hidden fields. For example, if a candidate imports a resume and extracted values for fields that do not display in the candidate's profile, the extracted values are discarded.

How do clients get this feature?:

Respect Display Setting is controlled by a BrassRing WorkbenchTalent Gateway Details setting.

Respect Display Settings

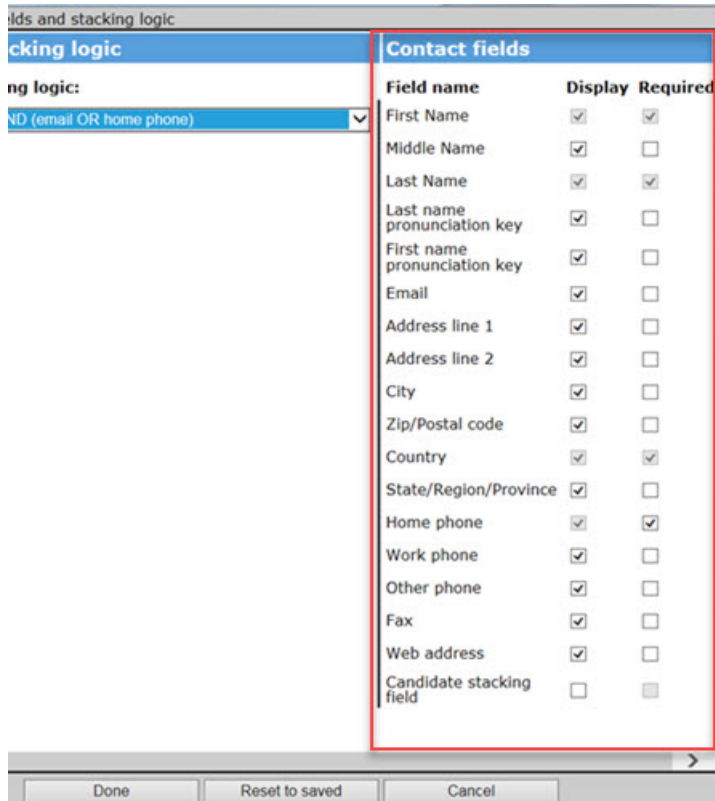
In BrassRing Workbench, clients browses and:

- Selects **Tools > Talent Gateway**. The Talent Gateway Administration page opens.
- Select the pencil edit icon for their Talent Gateway. The Talent Gateway details page opens.
- Scrolls down and selects **Edit** for contact fields and stacking logic. The Edit Contact Details and Stacking Logic page opens.

Restrict access by IP address: Yes No

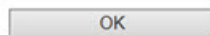
Authorized IP address values:

Contact fields and stacking logic:



- Unchecks the **Display** check box for each contact fields that the user does not want to display.
- Selects **Done**. System modal opens and informs user that they must save these changes on the main settings page to enable the settings.

You have made changes to the contact fields and stacking logic. Please be aware that these changes will not be reflected until you save the main settings page



- Selects **OK**.
- Selects **Save**.

Note: Users must select

OFCCP - Entering Search Reasons

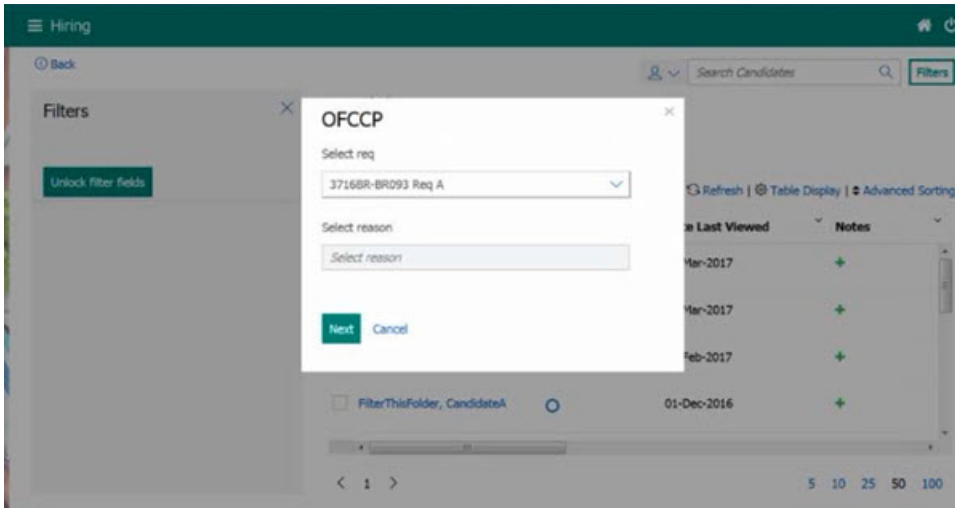
When clients configure OFCCP, they can now manually enter OFCCP search reasons when searching for candidates.

OFCCP - Entering Search Reason

A new **Unlock Filter fields** option is now available for clients that search for candidates within specific requisition folders.

Clients who enable OFCCP for their users (client setting and user type privileges) and enable the **Enhanced Candidate Search feature** client setting, can now select **Unlock Filter Fields** when they search for candidates within a req folder. When clients search for candidates within a requisition, the **OFCCP** modal opens and populates the **Select req** field with the requisition ID. Users can select a **Search reason** from the modal OR they can manually enter a search reason based on the

existing client setting. Users select **Next** to continue their search.



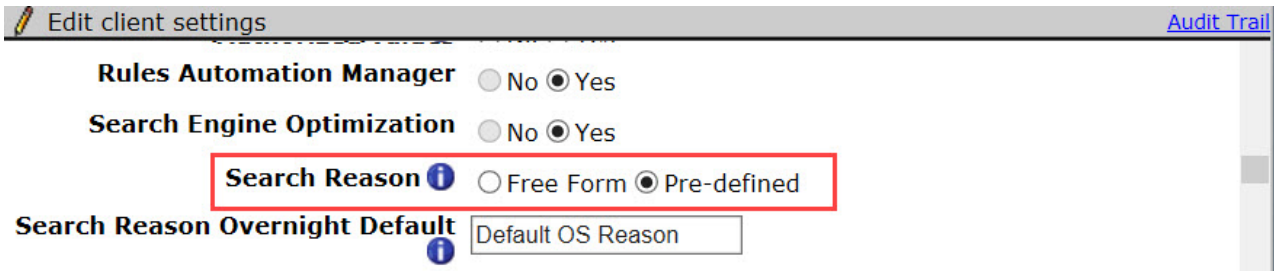
How do clients get this feature?:

The OFCCP search reason configuration is supported by two client settings and a user type privilege setting.

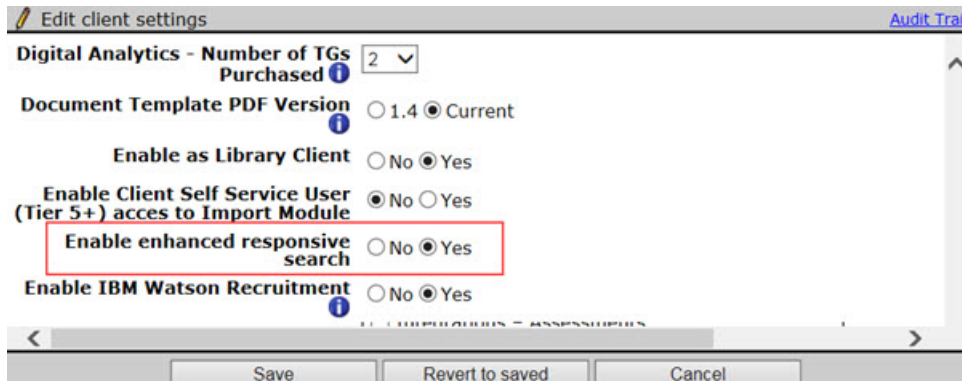
OFCCP Search Reason

In BrassRing Workbench, user browses to **Client Settings** and:

- Selects **Pre-Defined** for the **Search Reason**.



- Selects **Yes** for **Enable enhanced responsive search**.



- Selects **Save**.
- Browses to **Tools > > Users > User Types**

"Search" privileges

Select All	Clear All	Set privileges
<input checked="" type="checkbox"/>		Access secure candidates
<input checked="" type="checkbox"/>		Define - output fields
<input checked="" type="checkbox"/>		Define - search fields
<input type="checkbox"/>		Hide Filter Folder
<input type="checkbox"/>		Hide Search from Candidates menu
<input type="checkbox"/>		Quick Search Only(My Candidates Only)
<input checked="" type="checkbox"/>		ReqID to conduct search - optional
<input type="checkbox"/>		ReqID to conduct search - required
<input checked="" type="checkbox"/>		Saved searches - create and maintain overnight searches

- Selects the check box for **ReqID to conduct search - optional**.
- Selects **Save**.

Req Team Enhancement

Requisition creators can now configure a client setting that allows them to opt out of being on the requisition team.

Enable Requisition Creator to Opt-Out from Req Team

When a recruiter or BrassRing administrator creates a new req, a BrassRing Workbench client setting now permits req creators to opt out of being on the req team. When the client setting is enabled, the text **Req Creator not on Req Team** displays on the Hiring Team page.

The screenshot shows the 'Hiring Team' configuration page. It includes dropdown menus for 'Recruter' (Gmail, Nikki), 'Manager' (Gmail, Nikki), 'Req team' (Gmail, Nikki), and 'HR Coordinator'. A checkbox labeled 'Req Creator not on Req Team' is highlighted with a blue border. At the bottom, there are 'Save' and 'Cancel' buttons.

Note: In req editing mode, the check box to opt out of req team setting is disabled. Only the creator of the req can opt out of the req.

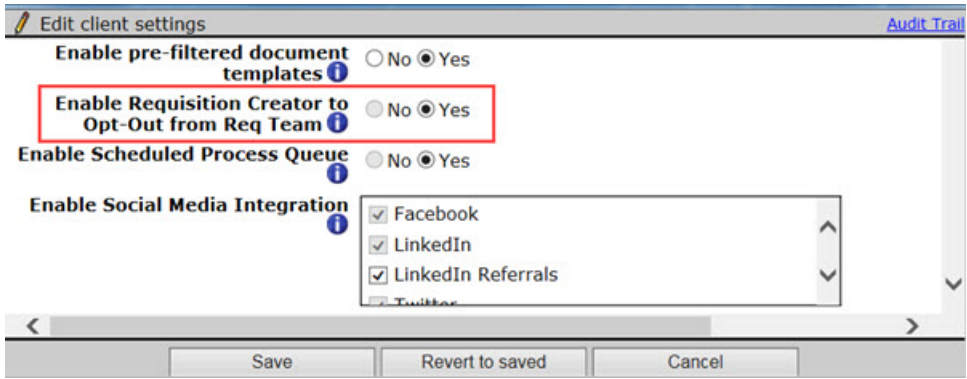
How do clients get this feature?:

The **Enable Requisition Creator to Opt-Out from Req Team** feature is controlled by a BrassRing Workbench client setting.

Enable Requisition Creator to Opt-Out from Req Team

In BrassRing Workbench, user browses to **Client Settings** and:

- Selects **Yes** for the **Enable Requisition Creator to Opt-Out from Req Team**.



- Selects **Save**.

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