

IBM Kenexa BrassRing on Cloud

*IBM Kenexa BrassRing on Cloud
Release Notes
February 2017*

IBM

Note

Before you use this information and the product it supports, read the information in "Safety and environmental notices" on page x and "Notices" on page x.

This edition applies to the February, 2017 version of IBM Kenexa BrassRing on Cloud and to all subsequent releases and modifications until otherwise indicated in new editions.

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Introduction

This document presents changes, both visible and configurable, included in the February release of IBM Kenexa® BrassRing® on Cloud.

The objectives of this document are to:

- Present feature enhancements and usability and performance improvements that are introduced in this release.
- Document changes in system requirements, if applicable.

Visible Changes

The current release of IBM Kenexa BrassRing on Cloud included the following visible changes. Visible changes alter the appearance or performance of the product without requiring any configuration. The changes are immediately visible or available to users.

Responsive Apply

This release of IBM Kenexa BrassRing on Cloud Responsive Apply does not include any visible changes.

Recruiter

The current release of IBM Kenexa BrassRing on Cloud Recruiter includes the following visible change.

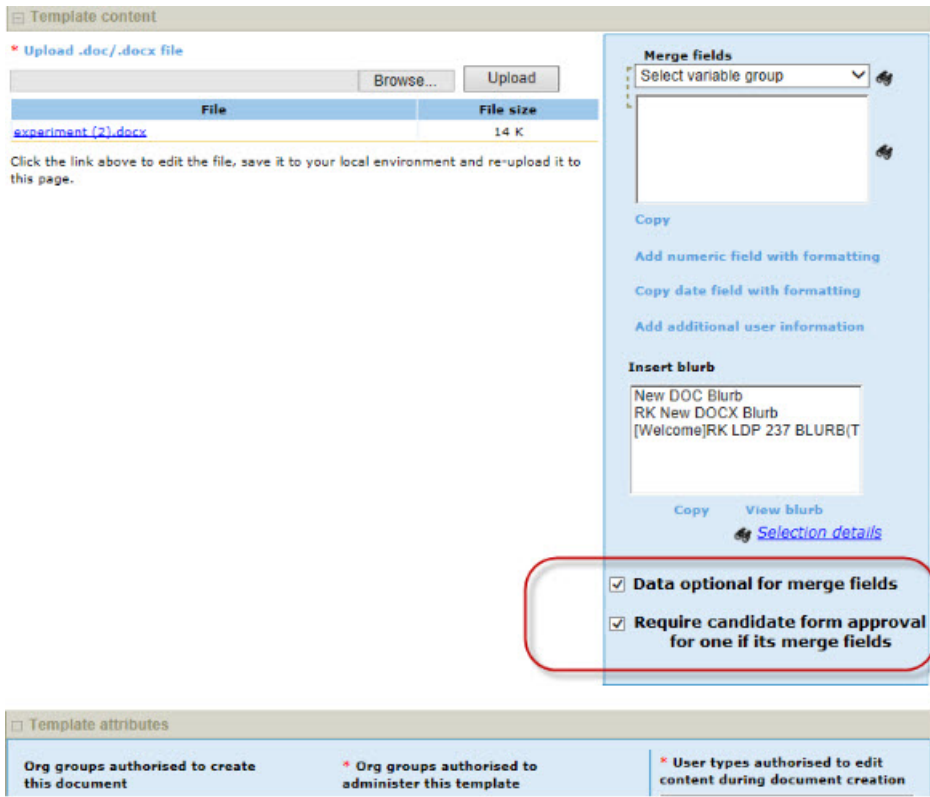
Document Template Enhancements

Document template enhancements now include three enhancements. First, Administrators can now select two new options when they create document templates and select where the **Export to Excel** work flow displays.

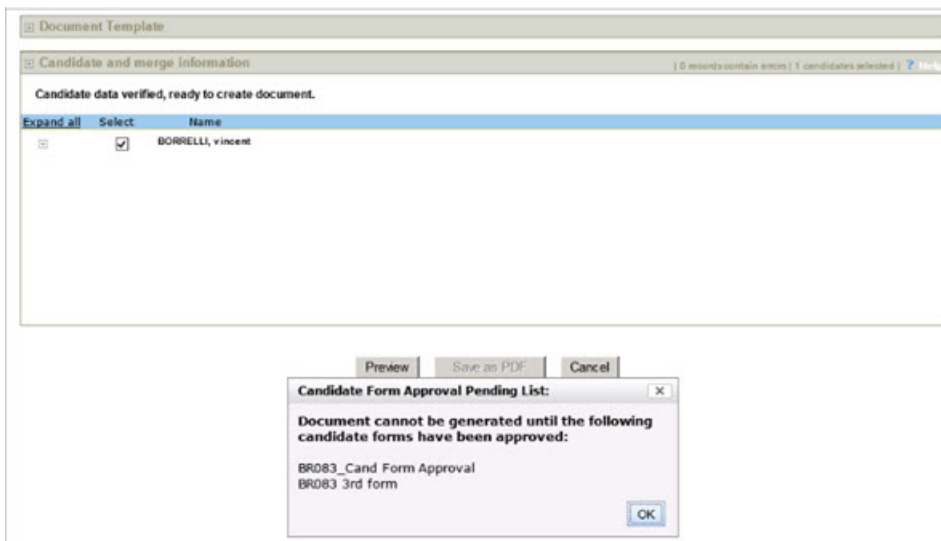
Document Templates Enhancements

When BrassRing administrators create document templates, they can now select two new options:

- **Data optional for merge fields** Administrators can now select this check box to determine whether the document can be generated with or without the merge field data. When this check box is selected and the document generates, no red flags display for the missing fields and fields that are missing data are replaced by empty spaces. This check box is enabled per document template and is unchecked by default.

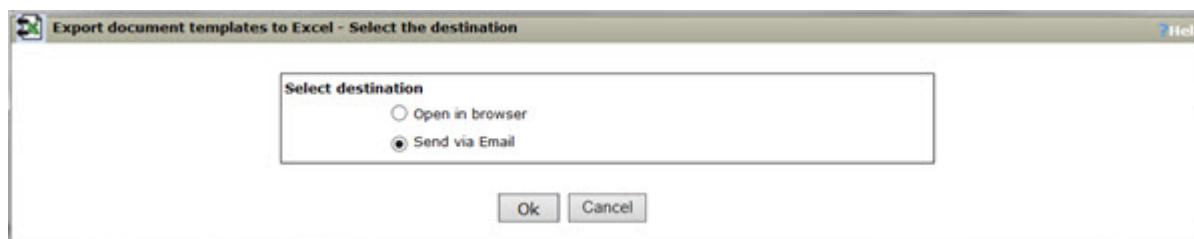


- **Require candidate form approval for one if its merge fields** When this check box is selected, the system checks and validates if any candidate forms are in a pending state. If candidate forms exist that still require approval, an error message displays, "**Document cannot be generated until the following candidate form(s) have been approved:< Form name 1 >< Form name 2 >< Form name 3 >**". The **Save as PDF** control is disabled. If no candidate forms require approval, the document generates.



- **Export to Excel** When Administrators select the **Export to Excel** action, a prompt displays requesting the selection of a display location, **Open in browser**, or **Send via Email**. If **Send via Email** is selected, the email goes to the logged-in user. When the Administrator makes a selection and selects **Ok**, a confirmation message displays **email is successfully sent to <Email**

ID>.



Configurable Changes

The current release of IBM Kenexa BrassRing on Cloud includes the following configurable feature. Configurable features must be configured or turned on to be visible and available to users.

Recruiter

This release has a new configurable BrassRing® feature for Recruiter.

Workbench - HR Status Categories

Workbench Administrators now must select an HR status category when they configure HR Statuses in BrassRing Workbench.

HR Status Categories

When Workbench Administrators create or edit an HR status in Workbench, they now must select an accompanying HR status category. The seven HR status categories are:

- Applied
- Under Review
- Interviews
- Offers
- Hired
- Company not interested
- Candidate not interested

How do clients get this feature?:

The new feature is supported by a new **HR Status** category configuration.

Before you begin

Note: Workbench users must have Self-Service Tier 5 or greater user privilege to create or edit HR Statuses.

Procedure

1. In **Workbench**, browse to **Tools > HR Statuses > Add status > or select > Edit icon** for an existing HR Status.
2. Select a **Type**.
3. Select a **Placement**.
4. Select the drop-down arrow to select an HR Status **Category**.

+ Add new HR status

***Type:**

Placement:

***Category:**

- Select Category
- Applied
- Under Review
- Interviews
- Offers
- Hired
- Company not interested
- Candidate not interested

+ *HR status name:

5. Select **HR status name**.
6. Select **Save and Continue**.
7. Complete **HR status** configuration and select **Save**.

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