

IBM Kenexa BrassRing on Cloud

*IBM Kenexa BrassRing on Cloud
Release Notes
November 2016*

IBM

Note

Before you use this information and the product it supports, read the information in "Safety and environmental notices" on page x and "Notices" on page x.

This edition applies to the November version of IBM Kenexa BrassRing on Cloud and to all subsequent releases and modifications until otherwise indicated in new editions.

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Introduction

This document presents changes, both visible and configurable, included in the November release of IBM Kenexa® BrassRing® on Cloud.

The objectives of this document are to:

- Present feature enhancements and usability and performance improvements that are introduced in this release.
- Document changes in system requirements, if applicable.

Visible Changes

The current release of IBM Kenexa BrassRing on Cloud includes the following visible changes. Visible changes alter the appearance or performance of the product without requiring any configuration. The changes are immediately visible or available to users.

Recruiter

The current release of IBM Kenexa BrassRing on Cloud includes the following responsive visible changes. Visible changes alter the appearance or performance of the product without requiring any configuration.

Agency Posting Options Page

On the Agency Posting Options Page a message now displays when users make changes. This message states that changes made on the posting options page are not reflected until the requisition is reposted.

Site Options have been successfully updated. Changes will not be posted until further action is taken on this page.

Recruiter Pages - Updated UI

The following Recruiter pages now have a consistent look and feel of the responsive workflow.

- Candidate Action - Prepare Bulk Print
- Candidate Action - Email Agency Contact

Candidate action - Send ad hoc email

The **Send Candidate Ad Hoc email** action that sends candidates an ad hoc email is now available in the New UI. This action displays in the following locations:

- Talent Records
- My Candidates
- Candidates in Req folders

Note: Clients must have the user permission **Candidate Actions 2 > Candidates - Send Candidate email** enabled.

Responsive Apply

The current release of IBM Kenexa BrassRing on Cloud includes the following **Responsive Apply** visible changes. Visible changes alter the appearance or performance of the product without requiring any configuration.

Email address - Help text change

The candidate email address help text that displays in job referral and job apply workflows now reads **All Communications will be sent to this email address.**

All communications will be sent to this email address.

Configurable Changes

The current release of BrassRing includes the following configurable features. Configurable features must be configured or turned on to be visible and available to users.

Responsive apply

There are no new BrassRing configurable features in Responsive Apply.

Recruiter

There is a new BrassRing feature available for Recruiter in the BrassRing application

Save Form in PDF

BrassRing recruiters who have the appropriate privileges can now view and open candidate forms in PDF format from the history column in a candidate's Talent Record. Recruiters can open and save these PDF candidate forms. Recruiters must have the **Candidates - View form history as pdf** privilege and candidate forms must have the **Candidates - View form history as pdf** attribute enabled to view and open the PDF version of the candidate forms. This feature is available in classic and responsive interfaces and is supported only for candidate forms.

Background

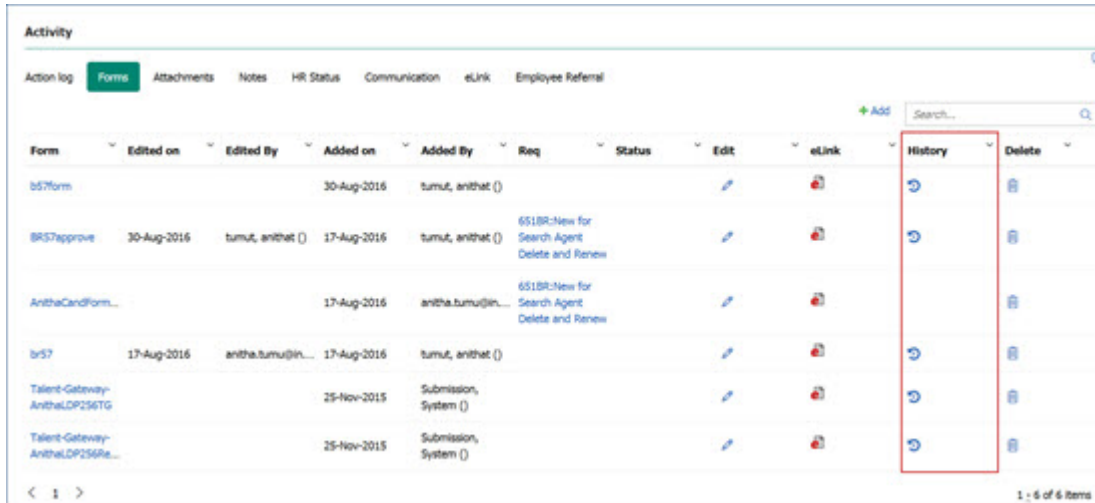
Users with appropriate privileges edit candidate forms. Each time that they edit and save the form, the changes made the previous time were lost. Clients reported issues with this way of losing previous edits to the form in terms of compliance. This feature helps preserve a chronological record of changes that are made to candidate forms and saves each version of the form in PDF format.

Note: Each time a user (candidate or recruiter) updates an existing candidate form, the system creates and saves a PDF version of that form to the candidate's **Forms > History** column in the candidate's Talent Record. When users select the document link on the Forms History page, the system opens a PDF of that candidate form.

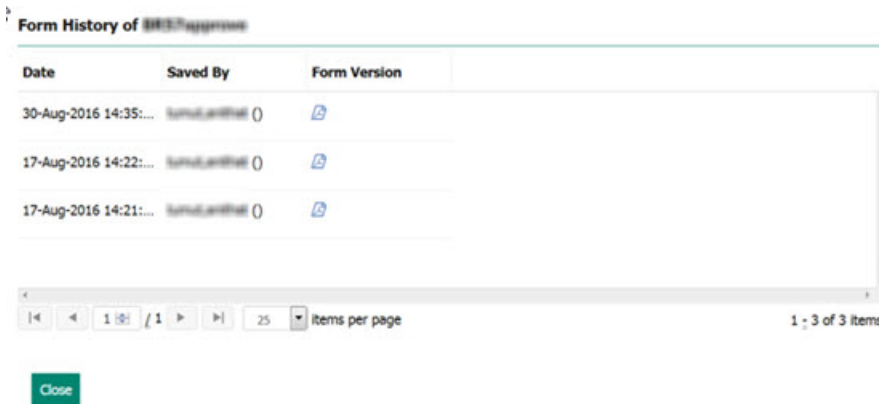
View Forms in PDF

Recruiters can now view candidate forms as PDFs in a candidate's Talent Record on the **Forms** tab. Recruiter lands on the candidate Talent Record:

- Selects the **Forms** tab.



- Selects the **History** icon to open the Form History page.



- Selects the **Form** icon from the **Form Version** column to open the candidate form in PDF format.

Note: The PDF candidate form is a read-only file.

- Selects **Save**. The form is saved.

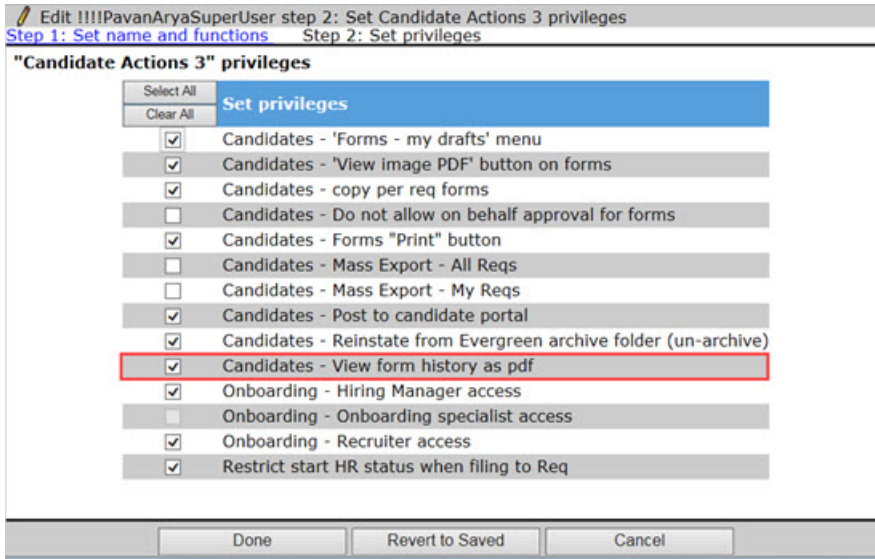
Note: This feature is available only for Candidate forms. Req Subsidiary and Doc Subsidiary forms are not preserved in the system.

How do clients get this feature?:

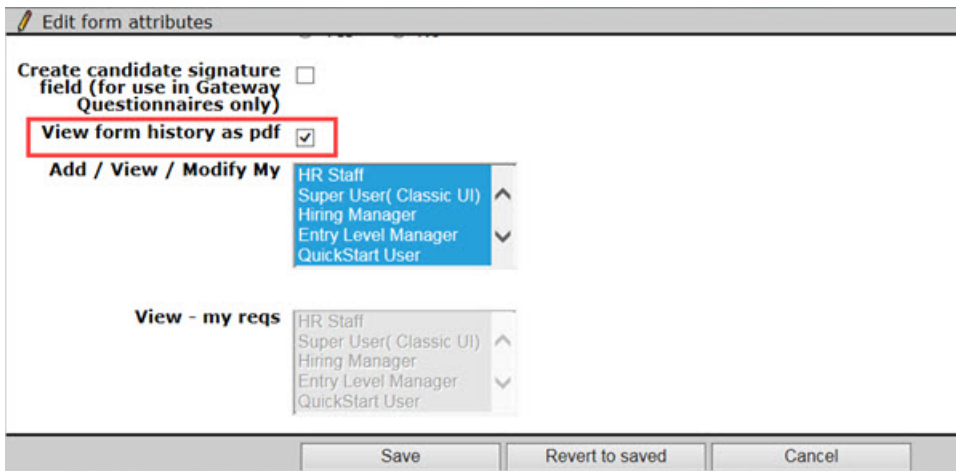
The **Save Form as PDF** feature is controlled by new IBM Kenexa BrassRing Workbench Candidate Action 3 privilege and the configuration of a form attribute.

Procedure

1. In Workbench, browse to **Tools > Users > User Types > Edit Type Permissions > Candidate Actions 3**.
2. Select the check box for **Candidates - View form history as pdf**.



3. Select **Done**.
4. Select **Save**.
5. In Workbench, browse to **Tools > Forms > Candidate Forms > Edit Form Attributes**. The Edit Form attributes page opens.



6. Select the check box for **View form history as pdf**.
7. Select **Save**.

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