



We believe many factors contribute to an individual's success on the job. Therefore, IBM Kenexa offers an expansive portfolio of assessments that assess innate traits, learned skills, and job/organizational fit for individuals, managers, and leaders. We offer solutions for both selection (pre-hire) and developmental (post-hire) needs. Our ready-to-use solutions are available for many different job levels and industries to predict a range of different business outcomes and solve unique business challenges.

Selectors

Administrative Selector	Hotel Manager Selector	Retail Associate Selector
Bank Teller Selector	Inbound Call Center Selector	Retail Manager Selector
Call Center Manager Selector	Manager Selector	Sales Associate Selector
Distribution Associate Selector	Nurse Selector	Sales Manager Selector
Healthcare Manager Selector	Outbound Call Center Selector	Service Associate Selector
Hospitality Associate Selector	Restaurant Manager Selector Assessment	

Performance Indicator Assessments

Customer Service Performance Indicator	Retention Performance Indicator*	Sales Performance Indicator*
Engagement Performance Indicator	Safety Performance Indicator*	Teamwork Performance Indicator
* Not available outside of the US		

Fit Assessments

IBM Kenexa Job Fit Bank Teller	IBM Kenexa Job Fit Industrial Warehouse	IBM Kenexa Job Fit Sales
IBM Kenexa Job Fit Call Center	Worker	
IBM Kenexa Job Fit Hospitality Associate	IBM Kenexa Job Fit Retail Associate	

Onboarding and Performance Assessments

Learning Styles Questionnaire	Motivation Questionnaire	Occupational Personality Inventory
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Computer Adaptive Ability Assessments

CAT Logical Reasoning Test	CAT Numerical Reasoning Test	CAT Verbal Reasoning Test
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Software Titles

ACCPAC Pro Series	French Canadian Microsoft Outlook 2013 New!	Microsoft Access 2010
Adobe Acrobat 7.0 Standard	French Canadian Microsoft PowerPoint 2007 - Normal User	Microsoft Access 2013
Adobe Acrobat 8.0 Standard	French Canadian Microsoft PowerPoint 2007 - Power User	Microsoft Access 2016 New!
Adobe Acrobat 9.0 Standard	French Canadian Microsoft PowerPoint 2007 - Whole Test	Microsoft Excel 2003 - Normal User
Adobe Acrobat X	French Canadian Microsoft PowerPoint 2010 - Normal User	Microsoft Excel 2003 - Power User
Adobe Acrobat XI	French Canadian Microsoft PowerPoint 2010 - Power User	Microsoft Excel 2003 - Whole Test
Adobe Dreamweaver - Creative Cloud New!	French Canadian Microsoft PowerPoint 2010 - Whole Test	Microsoft Excel 2007 - Normal User
Adobe Flash CS3 Professional	French Canadian Microsoft PowerPoint 2013 - Normal User	Microsoft Excel 2007 - Power User
Adobe Flash Professional CS5	French Canadian Microsoft PowerPoint 2013 - Power User	Microsoft Excel 2007 - Whole Test
Adobe Flex 3	French Canadian Microsoft PowerPoint 2013 - Whole Test	Microsoft Excel 2010 - Normal User
Adobe Illustrator - Creative Cloud New!	French Canadian Microsoft Word 2007 - Normal User	Microsoft Excel 2010 - Power User
Adobe Illustrator CS	French Canadian Microsoft Word 2007 - Power User	Microsoft Excel 2010 - Whole Test
Adobe Illustrator CS2	French Canadian Microsoft Word 2007 - Whole Test	Microsoft Excel 2013 - Normal User
Adobe Illustrator CS3	French Canadian Microsoft Word 2010 - Normal User	Microsoft Excel 2013 - Power User
Adobe Illustrator CS5	French Canadian Microsoft Word 2010 - Power User	Microsoft Excel 2013 - Whole Test
Adobe Illustrator CS6	French Canadian Microsoft Word 2010 - Whole Test	Microsoft Excel 2016 - Normal User
Adobe InDesign - Creative Cloud New!	French Canadian Microsoft Word 2013 - Normal User	Microsoft Excel 2016 - Power User
Adobe InDesign CS	French Canadian Microsoft Word 2013 - Power User	Microsoft Excel 2016 - Whole Test
Adobe InDesign CS2	French Canadian Microsoft Word 2013 - Whole Test	Microsoft FrontPage 2003
Adobe InDesign CS3	French Canadian Microsoft Word 2016 - Normal User New!	Microsoft Internet Explorer 10.0
Adobe InDesign CS4	French Canadian Microsoft Word 2016 - Power User New!	Microsoft Outlook 2007
Adobe InDesign CS5	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Outlook 2010
Adobe InDesign CS6	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Outlook 2013
Adobe PageMaker 7	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Outlook 2016
Adobe Photoshop - Creative Cloud New!	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft PowerPoint 2007 - Normal User
Adobe Photoshop CS	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft PowerPoint 2007 - Power User
Adobe Photoshop CS2	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft PowerPoint 2007 - Whole Test
Adobe Photoshop CS3	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft PowerPoint 2010 - Normal User
Adobe Photoshop CS4	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft PowerPoint 2010 - Power User
Adobe Photoshop CS5	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft PowerPoint 2010 - Whole Test
Adobe Photoshop CS6	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft PowerPoint 2013 - Normal User
Corel WordPerfect X6	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft PowerPoint 2013 - Power User
Desktop Publishing Theory Skills	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft PowerPoint 2013 - Whole Test
Dutch Microsoft Excel 2013 - Normal User New!	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft PowerPoint 2016 - Normal User
Dutch Microsoft Excel 2013 - Power User New!	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft PowerPoint 2016 - Power User
Dutch Microsoft Excel 2013 - Whole Test New!	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft PowerPoint 2016 - Whole Test
FileMaker Pro 6	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Project 2000
French Canadian Microsoft Access 2007	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Project 2003
French Canadian Microsoft Access 2010	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Project 2007
French Canadian Microsoft Access 2013	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Project 2010 Professional
French Canadian Microsoft Excel 2007 - Normal User	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Project 2013
French Canadian Microsoft Excel 2007 - Power User	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Publisher 2002
French Canadian Microsoft Excel 2007 - Whole Test	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Publisher 2007
French Canadian Microsoft Excel 2010 - Normal User	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Publisher 2010
French Canadian Microsoft Excel 2010 - Power User	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Publisher 2013
French Canadian Microsoft Excel 2010 - Whole Test	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Windows 7
French Canadian Microsoft Excel 2013 - Normal User	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Windows XP
French Canadian Microsoft Excel 2013 - Power User	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Word 2003 - Normal User
French Canadian Microsoft Excel 2013 - Whole Test	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Word 2003 - Power User
French Canadian Microsoft Excel 2016 - Normal User New!	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Word 2003 - Whole Test
French Canadian Microsoft Excel 2016 - Power User New!	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Word 2007 - Normal User
French Canadian Microsoft Excel 2016 - Whole Test New!	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Word 2007 - Power User
French Canadian Microsoft Outlook 2007 New!	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Word 2007 - Whole Test
French Canadian Microsoft Outlook 2010 New!	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Word 2010 - Normal User
	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Word 2010 - Power User
	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Word 2010 - Whole Test
	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Word 2013 - Normal User
	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Word 2013 - Power User
	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Word 2013 - Whole Test
	French Canadian Microsoft Word 2016 - Whole Test New!	Microsoft Word 2016 - Normal User





Software Titles (continued)

Microsoft Word 2016 - Power User	Sage Simply Accounting Pro 2012	U.K. Microsoft PowerPoint 2010 - Whole Test
Microsoft Word 2016 - Whole Test	Simply Accounting 2006	U.K. Microsoft PowerPoint 2013 - Normal User
Peachtree 2007	Simply Accounting 2010	U.K. Microsoft PowerPoint 2013 - Power User
QuarkXPress 5 Advanced	Summation iBlaze 3.0	U.K. Microsoft PowerPoint 2013 - Whole Test
QuarkXPress 5 Basics	U.K. Microsoft Access 2010	U.K. Microsoft PowerPoint 2016 - Normal User
QuarkXPress 6	U.K. Microsoft Access 2013	New!
QuarkXPress 9	U.K. Microsoft Excel 2010 - Normal User	U.K. Microsoft PowerPoint 2016 - Power User New!
QuickBooks Pro 2006	U.K. Microsoft Excel 2010 - Power User	U.K. Microsoft PowerPoint 2016 - Whole Test New!
QuickBooks Pro 2007	U.K. Microsoft Excel 2010 - Whole Test	U.K. Microsoft Windows 7 New!
QuickBooks Pro 2008	U.K. Microsoft Excel 2013 - Normal User	U.K. Microsoft Word 2010 - Normal User
QuickBooks Pro 2009	U.K. Microsoft Excel 2013 - Power User	U.K. Microsoft Word 2010 - Power User
QuickBooks Pro 2010	U.K. Microsoft Excel 2013 - Whole Test	U.K. Microsoft Word 2010 - Whole Test
QuickBooks Pro 2011	U.K. Microsoft Excel 2016 - Normal User New!	U.K. Microsoft Word 2013 - Normal User
QuickBooks Pro 2012	U.K. Microsoft Excel 2016 - Power User New!	U.K. Microsoft Word 2013 - Power User
QuickBooks Pro 2013	U.K. Microsoft Excel 2016 - Whole Test New!	U.K. Microsoft Word 2013 - Whole Test
QuickBooks Pro 2013 v2	U.K. Microsoft Outlook 2010 New!	U.K. Microsoft Word 2016 - Normal User New!
QuickBooks Pro 2015	U.K. Microsoft Outlook 2013 New!	U.K. Microsoft Word 2016 - Power User New!
Quicken 2012	U.K. Microsoft Outlook 2016 New!	U.K. Microsoft Word 2016 - Whole Test New!
Quicken 2013	U.K. Microsoft PowerPoint 2010 - Normal User	
Sage Peachtree Pro 2012	U.K. Microsoft PowerPoint 2010 - Power User	

Administrative/Clerical Titles

Advanced Spelling	Basic Office Skills [No Verbal]	Corrective Proofreading - Reply Letter
Algebra	Basic Reading Comprehension	Corrective Proofreading - Restaurant Review
Analytical Skills	Basic Spelling	Customer Service Mindset Survey
AUS-NZ Advanced Spelling	Bookkeeping	Data Entry 10 Key [Hardcopy]
AUS-NZ Analytical Skills	Business Etiquette	Data Entry 10 Key [Onscreen]
AUS-NZ Basic Computer Terminology	Business Systems Analyst	Data Entry 10 Key Quick Test [Hardcopy]
AUS-NZ Basic Office Skills	Business Writing	Data Entry 10 Key Quick Test [Onscreen]
AUS-NZ Basic Office Skills [No Math]	Canadian Advanced Spelling	Data Entry 10 Key with Decimals [Hardcopy]
AUS-NZ Basic Office Skills [No Verbal]	Canadian Basic Spelling	Data Entry 10 Key with Decimals [Onscreen]
AUS-NZ Basic Reading Comprehension	Canadian Cash Handling	Data Entry Alpha Numeric [Hardcopy]
AUS-NZ Basic Spelling	Canadian Cash Handling [No Pennies]	Data Entry Alpha Numeric [Onscreen]
AUS-NZ Clerical Proofreading	Canadian Data Entry Alpha Numeric [Hardcopy - No French Characters]	Data Entry Check Number Database [Hardcopy]
AUS-NZ Computer Literacy	Canadian Data Entry Alpha Numeric [Hardcopy]	Data Entry Check Number Database [Onscreen]
AUS-NZ Data Entry 10 Key [Onscreen]	Canadian Data Entry Alpha Numeric [Onscreen - No French Characters]	Data Entry Inventory Database [Hardcopy]
AUS-NZ Data Entry 10 Key Quick Test [Onscreen]	Canadian Data Entry Alpha Numeric [Onscreen]	Data Entry Inventory Database [Onscreen]
AUS-NZ Data Entry Alpha Numeric [Onscreen]	Canadian Human Resources Basics	Email Etiquette
AUS-NZ English as a Second Language	Canadian Office Grammar and Spelling	English as a Second Language
AUS-NZ Internet Basics	Canadian Typing - General [5 Minutes Hardcopy]	Filing by Name
AUS-NZ Numeric Filing	Canadian Typing - General [5 Minutes Onscreen]	Following Verbal Instructions [audio]
AUS-NZ Office Grammar and Spelling	Canadian Typing - General 2 [5 Minutes Hardcopy]	Following Written Instructions
AUS-NZ Office Maths Skills	Canadian Typing - General 2 [5 Minutes Onscreen]	French Canadian Advanced Spelling
AUS-NZ Shorthand	Canadian Typing - General 3 [5 Minutes Hardcopy]	French Canadian Analytical Skills
AUS-NZ Typing - Medical [1 Minute Hardcopy]	Canadian Typing - General 3 [5 Minutes Onscreen]	French Canadian Basic Office Skills
AUS-NZ Typing - Medical [1 Minute Onscreen]	Canadian Typing - General 4 [5 Minutes Hardcopy]	French Canadian Basic Office Skills [No Math]
AUS-NZ Typing - Medical [3 Minutes Hardcopy]	Canadian Typing - General 4 [5 Minutes Onscreen]	French Canadian Basic Office Skills [No Verbal]
AUS-NZ Typing - Medical [3 Minutes Onscreen]	Cash Handling	French Canadian Basic Reading Comprehension
AUS-NZ Typing - Medical [5 Minutes Hardcopy]	Clerical Proofreading	French Canadian Basic Spelling
AUS-NZ Typing - Medical [5 Minutes Onscreen]	Coding	French Canadian Cash Handling
AUS-NZ Vocabulary	Comparison Skills	French Canadian Cash Handling [No Pennies]
AUS-NZ Vocabulary - Homophone Usage	Computer Literacy - Advanced	French Canadian Coding
Basic English - Images	Computer Literacy - Basic	French Canadian Data Entry 10 Key [Onscreen]
Basic Numeric Conversion	Corrective Proofreading - Independent Films	French Canadian Data Entry Alpha Numeric [Onscreen]
Basic Office Skills		
Basic Office Skills [No Math]		





Administrative/Clerical Titles (continued)

French Canadian Data Entry Check Number Database [Onscreen]	Math Word Problems	Spanish Typing - General [1 Minute Hardcopy]
French Canadian Office Grammar and Spelling	Numeric Filing	Spanish Typing - General [1 Minute Onscreen]
French Canadian Typing - General [5 Minutes Hardcopy]	Numeric Proofreading	Spanish Typing - General [3 Minutes Hardcopy]
French Canadian Typing - General [5 Minutes Onscreen]	Office Abbreviations	Spanish Typing - General [3 Minutes Onscreen]
French Canadian Typing - General 2 [5 Minutes Hardcopy]	Office Filing Skills	Spanish Typing - General [5 Minutes Hardcopy]
French Canadian Typing - General 2 [5 Minutes Onscreen]	Office Grammar and Spelling	Spanish Typing - General [5 Minutes Onscreen]
French Canadian Typing - General 3 [5 Minutes Hardcopy]	Office Management Skills	Spanish Writing Sample - Customer Service
French Canadian Typing - General 3 [5 Minutes Onscreen]	Office Math Skills	Spanish Writing Sample - Email
French Canadian Typing - General 4 [5 Minutes Hardcopy]	Office Reasoning Sample - People Management	Spanish-English Bilingual
French Canadian Typing - General 4 [5 Minutes Onscreen]	Office Reasoning Sample - Problem Solving	Technical Terminology
French Canadian Typing - General 4 [5 Minutes Onscreen]	Office Reasoning Sample - Project Event Planning	Translation Sample - English to French
French Canadian Writing Sample - Customer Service	Office Reasoning Sample - Project Time Management	Translation Sample - English to Italian
French Canadian Writing Sample - Email	Office Telephone Etiquette	Translation Sample - English to Portuguese
French Canadian Writing Sample - Thank You Letter	PeopleSoft HRMS	Translation Sample - English to Spanish
French Typing - General [1 Minute Hardcopy]	Portuguese Basic Office Skills	Translation Sample - French Canadian to English
French Typing - General [1 Minute Onscreen]	Portuguese Basic Office Skills [No Math]	Translation Sample - Italian to English
French-English Bilingual	Portuguese Basic Office Skills [No Verbal]	Translation Sample - Portuguese to English
French-English Bilingual (Intermediate)	Portuguese Basic Reading Comprehension	Translation Sample - Spanish to English
German Basic Office Skills	Portuguese Data Entry 10 Key [Hardcopy]	Typing - General [1 Minute Hardcopy]
German Basic Office Skills [No Math]	Portuguese Data Entry 10 Key [Onscreen]	Typing - General [1 Minute Onscreen]
German Basic Office Skills [No Verbal]	Portuguese Data Entry 10 Key Quick Test [Hardcopy]	Typing - General [3 Minutes Hardcopy]
German Data Entry 10 Key [Hardcopy]	Portuguese Data Entry 10 Key Quick Test [Onscreen]	Typing - General [3 Minutes Onscreen]
German Data Entry 10 Key [Onscreen]	Portuguese Data Entry Alpha Numeric [Hardcopy]	Typing - General [5 Minutes Hardcopy]
German Data Entry Alpha Numeric [Hardcopy]	Portuguese Data Entry Alpha Numeric [Onscreen]	Typing - General [5 Minutes Onscreen]
German Data Entry Alpha Numeric [Onscreen]	Portuguese Office Grammar and Spelling	U.K. Advanced Spelling
German Typing - General [1 Minute Hardcopy]	Portuguese Typing - General [1 Minute Hardcopy]	U.K. Analytical Skills
German Typing - General [1 Minute Onscreen]	Portuguese Typing - General [1 Minute Onscreen]	U.K. Basic Computer Terminology
German Typing - General [3 Minutes Hardcopy]	Portuguese Typing - General [3 Minutes Hardcopy]	U.K. Basic Office Skills
German Typing - General [3 Minutes Onscreen]	Portuguese Typing - General [3 Minutes Onscreen]	U.K. Basic Office Skills [No Math]
German-English Bilingual	Portuguese Typing - General [5 Minutes Hardcopy]	U.K. Basic Office Skills [No Verbal]
Haitian Creole-English Bilingual	Portuguese Typing - General [5 Minutes Onscreen]	U.K. Basic Reading Comprehension
Healthcare Benefits Knowledge	Portuguese Writing Sample - Customer Service	U.K. Basic Spelling
Human Resources Basics	Portuguese Writing Sample - Email	U.K. Bookkeeping
Human Resources Benefits Knowledge	Portuguese Writing Sample - Thank You Letter	U.K. Business Writing
Internet Basics	Portuguese-English Bilingual	U.K. Clerical Proofreading
Internet Research Skills	Project Management for IT Professionals	U.K. Coding
Interviewing and Hiring Concepts	Project Management Fundamentals	U.K. Computer Literacy
Italian Typing - General [1 Minute Hardcopy]	Proofreader Marks	U.K. Data Entry 10 Key [Hardcopy]
Italian Typing - General [1 Minute Onscreen]	Punctuation	U.K. Data Entry 10 Key [Onscreen]
Italian-English Bilingual	Reading Comprehension	U.K. Data Entry 10 Key Quick Test [Hardcopy]
Listening Skills [audio]	Recruiting Fundamentals	U.K. Data Entry 10 Key Quick Test [Onscreen]
Logical Reasoning - Classifying	Sales Concepts	U.K. Data Entry 10 Key With Decimals [Hardcopy]
Logical Reasoning - Decision Making	SAS 9 - Data Analyst	U.K. Data Entry 10 Key With Decimals [Onscreen]
Logical Reasoning - Drawing Conclusions	Shorthand	U.K. Data Entry Alpha Numeric [Hardcopy]
Mailroom Management Skills	Software Quality Assurance	U.K. Data Entry Alpha Numeric [Onscreen]
Marketing Fundamentals	Software Testing	U.K. English as a Second Language
Matching - Addresses	South African Data Entry Alpha Numeric [Onscreen]	U.K. Internet Basics
Matching - Images	South African Human Resources Basics	U.K. Matching - Images
Matching - Passage	Spanish Analytical Skills	U.K. Maths Word Problems
	Spanish Basic Office Skills	U.K. Numeric Filing
	Spanish Basic Office Skills [No Math]	U.K. Numeric Proofreading
	Spanish Basic Office Skills [No Verbal]	U.K. Office Grammar and Spelling
	Spanish Basic Reading Comprehension	U.K. Office Maths Skills
	Spanish Matching - Images	U.K. Sales Concepts
	Spanish Office Grammar and Spelling	U.K. Shorthand
		U.K. Towns Spelling
		U.K. Typing - General [1 Minute Hardcopy]
		U.K. Typing - General [1 Minute Onscreen]
		U.K. Typing - General [3 Minute Hardcopy]





Administrative/Clerical Titles (continued)

U.K. Typing - General [3 Minute Onscreen]	U.K. Typing - Medical [5 Minutes Onscreen]	Vocabulary - Homonym Usage
U.K. Typing - General [5 Minutes Hardcopy]	U.K. Vocabulary	World Cities/Countries Spelling
U.K. Typing - General [5 Minutes Onscreen]	U.K. Vocabulary - Homophone Usage	Writing Sample - Advertising/Marketing
U.K. Typing - Legal [1 Minute Hardcopy]	U.K. Writing Sample - Advertising/Marketing	Writing Sample - Collection Letter
U.K. Typing - Legal [1 Minute Onscreen]	U.K. Writing Sample - Collection Letter	Writing Sample - Customer Service
U.K. Typing - Legal [3 Minutes Hardcopy]	U.K. Writing Sample - Customer Service	Writing Sample - Email
U.K. Typing - Legal [3 Minutes Onscreen]	U.K. Writing Sample - Email	Writing Sample - Market Research
U.K. Typing - Legal [5 Minutes Hardcopy]	U.K. Writing Sample - Market Research	Writing Sample - Persuasive
U.K. Typing - Legal [5 Minutes Onscreen]	U.K. Writing Sample - Persuasive	Writing Sample - Sales Correspondence
U.K. Typing - Medical [1 Minute Hardcopy]	U.K. Writing Sample - Sales Correspondence	Writing Sample - Social Media (Blog)
U.K. Typing - Medical [1 Minute Onscreen]	U.K. Writing Sample - Technical Writing	Writing Sample - Technical Writing [List Form]
U.K. Typing - Medical [3 Minutes Hardcopy]	U.K. Writing Sample - Thank You Letter	Writing Sample - Technical Writing [Paragraph Form]
U.K. Typing - Medical [3 Minutes Onscreen]	U.S. Cities Spelling	Writing Sample - Thank You Letter
U.K. Typing - Medical [5 Minutes Hardcopy]	Vocabulary	

Call Center Titles

AUS-NZ Call Centre Customer Service Survey	Call Center Portuguese-English Bilingual [audio]	German Call Center Data Entry [audio]
AUS-NZ Call Centre Inbound Sales Skills	Call Center Retention [audio]	German Call Center Listening Skills [audio]
AUS-NZ Call Centre Outbound Sales Skills	Call Center Spanish-English Bilingual [audio]	Portuguese Call Center Data Entry [audio]
AUS-NZ Call Centre World Geography	Call Center Technical Support	Portuguese Call Center Listening Skills [audio]
Call Center 911 Operators	Call Center Technical Support [audio]	Spanish Call Center Customer Service Scenarios [audio]
Call Center Advanced Spelling [audio]	Call Center Telephone Etiquette	Spanish Call Center Customer Service Survey
Call Center Basic Spelling [audio]	Call Center U.S. Cities Spelling [audio]	Spanish Call Center Listening Skills [audio]
Call Center Consumer Collections	Call Center U.S. Geographical Locations	Spanish Call Center Telephone Etiquette
Call Center Customer Service Scenarios	Call Center U.S. State Abbreviations [audio]	U.K. Call Centre Customer Service Survey
Call Center Customer Service Scenarios [audio]	Call Center World Geography	U.K. Call Centre Data Entry [audio]
Call Center Customer Service Survey	Call Centre French Canadian-English Bilingual [audio]	U.K. Call Centre Inbound Sales Skills
Call Center Data Entry [audio]	Canadian Call Centre Data Entry [audio]	U.K. Call Centre Maths
Call Center Environment [audio]	French Canadian Call Centre Customer Service Survey	U.K. Call Centre Outbound Sales Skills
Call Center German-English Bilingual [audio]	French Canadian Call Centre Data Entry [audio]	U.K. Call Centre Telephone Etiquette
Call Center Inbound Sales Skills	French Canadian Call Centre Listening Skills [audio]	U.K. Call Centre Towns Spelling [audio]
Call Center Italian-English Bilingual [audio]	French Canadian Call Centre Telephone Etiquette	U.K. Call Centre World Geography
Call Center Listening Skills [audio]		
Call Center Math		
Call Center Outbound Sales Skills		

Financial Titles

Accounting Terminology - Advanced	Bookkeeping - Professional	Cost Accounting
Accounting Terminology - Basic	Budget Aide Skills	Credit Analyst
Accounts Payable	Budget Officer Skills	Credit Management
Accounts Receivable	Business Income Tax	Financial Analysis
ADP - Payroll	BusinessObjects 5 - Client	Financial Management
Advanced Accounting	Canadian Accounts Payable	Financial Math
Auditing	Canadian Accounts Receivable	Financial Spelling
AUS Bookkeeping	Canadian Advanced Accounting	Fixed Assets
AUS-NZ Accounts Payable	Canadian Bookkeeping - Professional	French Canadian Accounts Payable
AUS-NZ Accounts Receivable	Canadian General Accounting	French Canadian Accounts Receivable
AUS-NZ Advanced Accounting	Canadian Payroll	French Canadian Advanced Accounting
AUS-NZ General Accounting	Casualty Insurance - Automobile	French Canadian Bookkeeping - Professional
AUS-NZ MYOB Accounting Plus	Commercial Banking Knowledge	French Canadian General Accounting
AUS-NZ SAP for Users	Commercial Collections	French Canadian Payroll
Bank Teller Skills	Commercial Insurance Knowledge	General Accounting
Basic Bank Teller Skills	Corporate Tax Accounting	General Ledger Knowledge





Financial Titles (continued)

Great Plains	NZ MYOB Accounting Plus	Sage Line 50
Individual Income Tax	NZ Payroll	Sage Line 50 v12
International Financial Reporting Standards	NZ Payroll Clerk	Sage MAS 90/200
Investment Management: US Equities and Equities Products	NZ Payroll Management	SAP for Users
JD Edwards	NZ Taxation Advanced	South African Payroll
Loan Officer Skills	NZ Taxation Basic-Intermediate	Title Insurance Knowledge
Loan Processing	Partnership Tax Accounting	U.K. Accounts Payable
Loan Underwriting Knowledge	Payroll	U.K. Accounts Receivable
MAS 90 - Bookkeeping	Payroll Clerk	U.K. Advanced Accounting
MYOB Accounting Plus	Payroll Management	U.K. Financial Analysis
NZ Accounts Payable	PeopleSoft Financials	U.K. Financial Maths
NZ Accounts Receivable	Property Insurance	U.K. General Accounting
NZ Advanced Accounting	Property Management	U.K. Payroll
NZ Bookkeeping	Purchasing Fundamentals	U.K. Payroll Management
	Reconciliation	U.K. SAP for Users

Healthcare Titles

Age Appropriate Testing	Medical Receptionists	Medical Terminology - Root Words
AUS-NZ Medical Spelling	Medical Records Coding [CPT]	Nurse Practitioner
AUS-NZ Medical Terminology - General	Medical Records Coding [ICD-10]	Nursing - Critical Care
Bloodborne Pathogens - Infection Control	Medical Records Coding [ICD-9]	Nursing - ER
Canadian Medical Spelling	Medical Records Legal Issues	Nursing - OR
Cultural Diversity	Medical Spelling	Nursing Assistant
Dental Assistant	Medical Terminal Digit Filing	Occupational Therapy
Dental Hygienist	Medical Terminology - Abbreviations	OSHA
Dosage Calculation	Medical Terminology - Cardiovascular System	Pharmaceutical Terminology
French Canadian Medical Spelling	Medical Terminology - Dental	Phlebotomy
French Canadian Medical Terminology - General	Medical Terminology - ER	Physical Therapy
General Pharmaceutical Knowledge	Medical Terminology - Gastrointestinal	Physician Assistant
HBV - Infection Control/Vaccination	Medical Terminology - General	Radiologic Technologist
Healthcare Industry Terminology	Medical Terminology - Integumentary System	Registered Nurse (RN)
HIPAA - Clinical Staff	Medical Terminology - Musculoskeletal	Respiratory Therapy
HIPAA Administration	Medical Terminology - Nervous System	Spanish Medical Terminology - General
Joint Commission	Medical Terminology - Oncology	Spanish OSHA
LPN/LVN	Medical Terminology - Ophthalmology	Surgical Technology
Medical Assistant - Advanced	Medical Terminology - Pediatrics	Typing - Medical [1 Minute Hardcopy]
Medical Assistant - Basic	Medical Terminology - Pharmacology	Typing - Medical [1 Minute Onscreen]
Medical Billing (CMS-1500)	Medical Terminology -	Typing - Medical [3 Minutes Hardcopy]
Medical Billing (UB-04)	Prefixes/Suffixes/Combining Forms	Typing - Medical [3 Minutes Onscreen]
Medical Billing Knowledge	Medical Terminology - Psychiatry	Typing - Medical [5 Minutes Hardcopy]
Medical Claims Processing	Medical Terminology - Radiology	Typing - Medical [5 Minutes Onscreen]
Medical Collections	Medical Terminology - Reproduction	U.K. Medical Spelling
Medical Office Personnel Skills	Medical Terminology - Respiratory	U.K. Medical Terminology - General

Industrial Titles

Arithmetic	AutoCAD 2009	Basic Injection Molding Skills
Assembly and Matching	AutoCAD 2010	Basic Reading Comprehension - Light Industrial
AUS-NZ Basic Arithmetic	AutoCAD 2013	Basic Ruler Reading
AUS-NZ Basic Industrial Skills	Basic Arithmetic	Basic Warehouse Knowledge
AUS-NZ Entry Level Industrial Skills	Basic CNC	Basic Wireless Communication
AutoCAD 2004	Basic Electronics	Blueprint Basics
AutoCAD 2006	Basic Industrial Math	Blueprint Reading
AutoCAD 2007	Basic Industrial Skills	Canadian Pick/Pack





Industrial Titles (continued)

Class [A] Automotive Mechanics	French Canadian Spatial Reasoning	Mechanical Engineering: Thermodynamics
Class [B] Automotive Mechanics	French Canadian Workplace Hazardous Materials	Fundamentals
Class [C] Automotive Mechanics	Information System (WHMIS)	Mechanical Reasoning
Color Identification	General Maintenance	Metalworking Skills
Counting	Hazardous Material Handling	Metric Ruler Reading
Electrical Engineering: Electronics and Communications	Home Inspection Skills	Micrometers and Calipers
Electrical Engineering: Power and Control	HVAC	Microstation V8i
Electricians	HVAC	Milling Machine
Electronic Schematics	Lathe Operator	Pick/Pack
English Ruler Reading	Manufacturing Basics	Plastic Fabrication Skills
Entry Level Industrial Skills	Map Reading Skills	PLC Programming
Finish Carpentry	Masonry	Plumbing Quality
Flooring Skills	Matching - Alphanumeric	Press Brake Operation
Food Production	Matching - Alphanumeric List	Print Reading - Construction
Forklift Operation	Matching - Digit Numeric	Print Reading - Electrical
French Canadian Assembly and Matching	Matching - Digit Numeric List	Print Reading - Manufacturing
French Canadian Basic Industrial Math	Matching - Industrial Images	Product Packaging Skills
French Canadian Basic Industrial Skills	Matching - Numeric	Quality Assurance Inspection
French Canadian General Maintenance	Matching - Numeric List	Resistor Color Code
French Canadian Pick/Pack	Math and Reasoning Skills	Revit Architecture 2013
Safety in the Workplace	Mechanical Engineering: Machine and Tool Design	Rough Carpentry
Shipping and Receiving Clerk Skills	Spanish Entry Level Industrial Skills	U.K. Basic Arithmetic
Shop Math	Spanish Finish Carpentry	U.K. Basic Industrial Skills
Soldering	Spanish Forklift Operation	U.K. Entry Level Industrial Skills
SolidWorks 2006	Spanish General Maintenance	U.K. Matching - Alphanumeric
SolidWorks 2012	Spanish Matching - Industrial Images	U.K. Matching - Digit Numeric
Solidworks 2013	Spanish Math and Reasoning Skills	U.K. Matching - Numeric
Spanish Arithmetic	Spanish Mechanical Reasoning	Unit Conversion
Spanish Assembly and Matching	Spanish Pick/Pack	Warehouse Safety and Inventory Management
Spanish Basic Arithmetic	Spanish Rough Carpentry	Weights and Measures [Standard and Metric]
Spanish Basic Industrial Math	Spanish Safety in the Workplace	Welding
Spanish Basic Industrial Skills	Spanish Shipping and Receiving Clerk Skills	Wholesale Distribution Knowledge
Spanish Basic Warehouse Knowledge	Spanish Spatial Reasoning	Woodworking
Spanish Blueprint Basics	Spatial Reasoning	Workplace Hazardous Materials Information System (WHMIS)
Spanish Counting	Tools and Fasteners	
	U.K. Arithmetic	

Legal Titles

AUS-NZ Legal Assistant	French Canadian Legal Vocabulary	Typing - Legal [3 Minutes Onscreen]
AUS-NZ Legal Spelling	Legal Abbreviations	Typing - Legal [5 Minutes Hardcopy]
AUS-NZ Legal Vocabulary	Legal Assistant	Typing - Legal [5 Minutes Onscreen]
Basic Litigation Knowledge	Legal Filing Skills	U.K. Basic Litigation Knowledge
Canadian Legal Assistant	Legal Spelling	U.K. Legal Spelling
Canadian Legal Spelling	Legal Staff Skills	U.K. Legal Spelling Short
Canadian Legal Vocabulary	Legal Vocabulary	U.K. Legal Staff Skills
Canadian Paralegal Skills	Paralegal Skills	U.K. Legal Vocabulary
Concordance	Patent Prosecution	U.K. Paralegal Skills
Concordance 10	Sexual Harassment	
Court Reporting	Typing - Legal [1 Minute Hardcopy]	
EEOC Compliance	Typing - Legal [1 Minute Onscreen]	
French Canadian Legal Spelling	Typing - Legal [3 Minutes Hardcopy]	





Technical Titles

.NET Framework 2.0	Clipper	IBM AIX 5.1 Administrator
.NET Framework 3.0	Cloud Computing Core Concepts	IBM DB2 10.5
.NET Framework 4.0	COBOL	IMS
.NET Framework 4.5	COBOL 400	iNet+
.NET Programming - ASP 2.0	COBOL II	Informatica
.NET Programming - ASP 3.5	Code Sample - ASP - File Operations	Informatica Cloud
.NET Programming - ASP 4.0	Code Sample - ASP.NET - Date/Time Operations	Informix
.NET Programming - ASP 4.5	Code Sample - C Sharp - Date/Time Operations	Internet Security
.NET Programming - ASP 5.0	Code Sample - C Sharp - File Operations	J2EE
.NET Programming - C# 2.0	Code Sample - Java - Date/Time Operations	J2SE
.NET Programming - C# 3.0	Code Sample - Java - File Operations	Java EE 6
.NET Programming - C# 4.0	Code Sample - JavaScript - Date/Time Operations	Java EE 7
.NET Programming - C# 5.0	Code Sample - JavaScript - File Operations	Java Entry Level
.NET Programming - MVC Framework (ASP 5)	Code Sample - VB Script - Date/Time Operations	Java Hibernate 3.3
ABAP/4 for SAP	Code Sample - VB.NET - Date/Time Operations	Java Hibernate 4.3
ActionScript 3.0	Code Sample - Visual Basic - Date/Time Operations	Java SE 6
Active Directory Domain Services	Code Sample - Visual Basic - File Operations	Java SE 7
Active Server Pages	Cold Fusion 4	Java SE 7 Swing
Adabas DBA	Cold Fusion MX 6.1	Java SE 8
Adabas Natural	Cold Fusion Scripting and Development	Java Server Pages
Adabas Programming	ColdFusion MX 7	Java Servlets
Adobe ColdFusion 10	COM/DCOM Development in Delphi	Java Servlets 3.0
Adobe ColdFusion 8	COM/DCOM Development in Visual Basic	Java Swing
Adobe ColdFusion 9	Computer Technician Skills	JavaScript
Adobe Dreamweaver CS5	COOL: Gen	JavaServer Faces (JSF) 2.0
Adobe Dreamweaver CS6	CORBA	JCL
Apache Hadoop 2.8 New*	Core Java	jQuery 1.7
Agile Software Development	Crystal Reports 11.0	LAN Concepts
AION Programming	Crystal Reports 14.1	Linux Administration
AJAX	Crystal Reports 7.0	Loadrunner 11
AngularJS 1.4	Crystal Reports 8.0	LoadRunner 9
ANSI SQL	Crystal Reports 8.5 for Developers	Logical Reasoning - Deduction
Apache Web Server	Data Architecture	Logical Reasoning - Mathematical
AS/400 Operations	Data Mining Concepts	Lotus Domino 6 for Developers
Assembler	Data Modeling Concepts	Lotus Notes 4.0 for Developers
Assembler for IBM Mainframe	Data Warehousing Concepts	Lotus Notes 4.5 for Developers
AUS-NZ Lotus Notes 5.0 for Developers	DB2 5.x DBA	Lotus Notes 5.0 for Developers
AUS-NZ Lotus Notes 5.0 for Users	DB2 Developer	Lotus Notes Administration
BizTalk Server 2006	DB2 v.8 Mainframe DBA	Macintosh Technician OS 9
BizTalk Server 2010	DB2 v.8 UDB DBA	Macintosh Technician OS X
Borland C++ Builder	Delphi 3	Macromedia Director MX 2004
BroadVision	Delphi 5	Macromedia Flash 5
BusinessObjects 5 - Designer	DHTML	Macromedia Flash MX 2004
BusinessObjects XI Release 2	DreamWeaver	Macromedia Flash Professional 8
C Programming	Dreamweaver 8	Microsoft Access 2000 for Developers
C++ Programming	E Commerce Concepts: Deployment	Microsoft Access 2002 for Developers
Cascading Style Sheets	EDI (Electronic Data Interchange)	Microsoft Access 2003 for Developers
Cascading Style Sheets 2.1	Enterprise JavaBeans [EJB]	Microsoft Access 2007 for Developers
Cascading Style Sheets 3.1	Enterprise JavaBeans [EJB3]	Microsoft Access 2013 for Developers
Cascading Style Sheets 4.0	Ethernet Networking	Microsoft Dynamics GP 10
CGI Concepts	FORTAN 77/90	Microsoft Exchange Server 2000 Administration
CICS/COBOL	GroupWise 5.x	Microsoft Exchange Server 2003 Administration
Cisco Networking	Gupta Centura	Microsoft Exchange Server 2007
Cisco Router	HTML 2.0/3.0	Administration
Citrix for Client Server Applications	HTML 4.0	Microsoft Exchange Server 2010
Citrix MetaFrame	HTML 5.0	Administration
Citrix WinFrame	HTML Webmaster	





Technical Titles (continued)

Microsoft Exchange Server 2013 Administration	Objective-C 2.0	Service-Oriented Architecture
Microsoft Exchange Server 5.5	OLAP Concepts	Siebel 7
Microsoft Internet Information Server [IIS] 4.0	Oracle 10g DBA	Smalltalk
Microsoft Internet Information Services [IIS] 7.0	Oracle 10g for Developers	Solaris 10 Administrator
Microsoft Office 2003 Help Desk	Oracle 11g Release 2 DBA	Spring Framework 2.5
Microsoft Office 2007 Help Desk	Oracle 11g Release 2 for Developers	Spring Framework 4.0
Microsoft Office 2010 Help Desk	Oracle 11i DBA	SPSS
Microsoft Office 2013 Help Desk	Oracle 12c DBA	SQA Robot
Microsoft Office SharePoint Server 2007	Oracle 12c for Developers	SQL Entry Level
Microsoft Office XP Help Desk	Oracle 7.3 DBA	SQL for Client-Server Applications
Microsoft SharePoint 2010 for Developers	Oracle 7.3 Developer	SQL for Desktop Applications
Microsoft SharePoint 2013 for Administrators	Oracle 8 DBA	SQL Server 2000 DBA
Microsoft SharePoint Server 2010 for Administrators	Oracle 8 Developer	SQL Server 2000 for Developers
Microsoft Site Server 3.0	Oracle 8.i	SQL Server 2005 DBA
Microsoft Systems Management Server 2.0 [SMS]	Oracle 9i DBA	SQL Server 2005 for Developers
Microsoft Transaction Server	Oracle 9i for Developers	SQL Server 2008 DBA
Microsoft Visio 2002	Oracle Applications DBA	SQL Server 2008 for Developers
Microsoft Visio 2003	Oracle Designer 2000	SQL Server 2008 R2 Analysis Services
Microsoft Visio 2007	Oracle Developer 2000	SQL Server 2008 Reporting Services
Microsoft Visio 2010	Oracle E-Business Suite R12 - Technical	SQL Server 2012 DBA
Microsoft Visio 2013	Oracle Essbase 11	SQL Server 2012 for Developers
Microsoft Visual Studio 2010	Oracle Financials 11	SQL Server 2012 Integration Services
Microsoft Visual Studio 2015	Oracle Forms 10g	SQL Server 2012 Reporting Services
Microsoft Windows 2000 Data Center Administration	Paradox Application Language 4.0	SQL Server 2014 DBA
Microsoft Windows 2000 Professional Installation	Pascal	SQL Server 2014 for Developers
Microsoft Windows 2000 Server Administration	PeopleCode 8.5	SQL Server 2014 Integration Services
Microsoft Windows 2000 Server Installation	PeopleSoft 7 DBA	SQL Server 2014 Reporting Services
Microsoft Windows 2000 Server Installation Procedures	PeopleSoft 7 Developer	SQL Server 6.5
Microsoft Windows 2000 Technical Skills	PeopleSoft 8 DBA	SQL Server 6.5 Developer
Microsoft Windows 2003 Server Administration	PeopleSoft 8 Developer	SQL Server 7.0 DBA
Microsoft Windows 2003 Server Installation Procedures	PeopleSoft 9 DBA	SQL Server 7.0 Developer
Microsoft Windows 2008 Server Administration	PeopleSoft 9 Developer	SQL Server Integration Services
Microsoft Windows 2012 Server Administration	Perl 5	SQL Server Reporting Services
Microsoft Windows 7 Technical Skills	Perl 6	Storage Area Network (SAN)
Microsoft Windows 8 Technical Skills	PHP 4	Sybase 11
Microsoft Windows NT 4.0 Server Administration	PHP 5	Sybase 12
Microsoft Windows NT 4.0 Server Installation	PHP 5.3	Sybase DBA
Microsoft Windows NT 4.0 Workstation Installation	PL/SQL	Sybase Developer
Microsoft Windows Vista Technical Skills	PowerBuilder 10	Technical Support - IT/Network
Microsoft Windows XP Technical Skills	PowerBuilder 12.6	Technical Support Processes
MVS	PowerBuilder 4.0	Telecommunications
MySQL	PowerBuilder 5.0	TestDirector 8.0
MySQL 5.7	PowerBuilder 6.0	Transact SQL
Netscape Webserver	PowerBuilder 8.0	U.K. Logical Reasoning - Deduction
Network Administration	Programming Concepts	U.K. Logical Reasoning - Mathematical
Network Security	Python 3.5	U.K. Lotus Notes 5.0 for Developers
Network Virtualization	QuickTest Professional 9	U.K. Lotus Notes 5.0 for Users
Network-Attached Storage (NAS)	Rational Rose	UML
Novell Directory Services	Relational Database Design [RDBMS]	UNIX Administrator
Novell NetWare 3.12	RPG III	UNIX Programming
Novell NetWare 4.x	RPG IV [RPG ILE]	UNIX Shell Programming
Novell NetWare 5.x	Ruby 1.8	UNIX Users
Object Oriented Programming [OOP]	Ruby 1.9	VBScript
Object PAL 5.0	Ruby 2.3	Visual Basic 2012
	Ruby on Rails 3.0	Visual Basic 2010
	SAP Database	Visual Basic 4.0
	SAS 6 - IT Professional	Visual Basic 5.0
	SAS 8.2	Visual Basic 6.0
	SAS 9.3	Visual Basic 6.0 for Applications (VBA)





Technical Titles (continued)

Visual Basic 9.0
Visual C++ 2010
Visual C++ 4.0
Visual C++ 6.0
Visual FoxPro 3.0
Visual FoxPro 6.0
Visual FoxPro 8.0
Visual Interdev 6.0
Visual J++ 1.1
Visual J++ 6.0
VMware ESX 4.1
VMware ESXi 6.0
VMware Workstation 11
VMware Workstation 7
WAN Architecture
Web Commerce Security
WebLogic Portal 7.0
WebLogic Server 12c
WebLogic Server 7.0
WebSphere 4.0
WebSphere Application Server 7
WebSphere MQ V5
WinRunner 6.02
WinRunner 7.6
Wireless Networking
XML
XWindow Systems

